

Develop utility map of study area	Consultant	Oct. 7 th
Develop and disseminate survey with sewer questions	Committee	Oct. 7 th
Mark up asset map with utility info.	Committee	Sept. 25 th

Agenda Item	Community Assets and Services	Presenter	Committee (general)
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Summary of Discussion:

There were limited spaces for community events and outreach in immediate aftermath of Sandy, as major community gathering centers (such as houses of worship) were flooded. No other places for people to go, as all organizations end up meeting in those places.

Youth and senior population are the target groups for addressing service issues. Both physical and soft assets (services) for them were discussed.

- Seniors: it is crucial to address needs of those in disadvantage (1200 people over 60 of age), especially senior women living alone. Social activities were distracted by the flood;
- Youth: some of the services (program for 4-21 aged teens) were out for a year.

Decisions/Motions/Votes:

Find out geographic distribution of senior and youth population. Contact representatives of related groups to find out what service/community assets they would like to have in future. New community facilities for houses of worship for communities, senior and child services would be ideal. Emergency generators would help to bolster the ability of these operators to provide services.

Action Items	Person Responsible	Due Date
Map geographic distribution of youth and seniors	Consultant	Oct. 7 th

Agenda Item	Utility Issues	Presenter	Committee (general)
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Summary of Discussion: Electric

Length of time of power outages were much longer than the grid going online, as individual buildings had issues to figure out. Responsibility was placed on individual homeowners and store owners to do all legwork to get power and services back. People had to be very proactive in getting back up and running. The response to fixing utility issues was poor. Generators were brought in later for critical facilities. There was man-power issue at Con Edison/utility and limited access to reach out to electricians.

Summary of Discussion: Gas and Natural Gas

Hamilton Beach had big gas shortage issue. Gas stations were flooded.

Natural gas lines had been switched to plastic prior to Sandy. These lines held water and water within lines could not be located during and after flooding. Solution was to blow out lines. Many still have water to this day.

Many were left without heat for months. Committee was unsure if all natural gas service issues were solved or if some still existed. Some of the utility problems were infrastructure problems that were there and exacerbated by Sandy.

Decisions/Motions/Notes:

Utility survey is needed. Connect these needs of funding on infrastructure; put funding from different sources together.

Action Items	Person Responsible	Due Date
Develop utility map of study area	Consultant	Oct. 7 th

Agenda Item	Community Outreach	Presenter	Committee (general)
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Summary of Discussion:

The purpose of community outreach is to gather information about both short term and long term problems for future discussion of funding distribution. Committee would like for local media resources to be coordinated. Use the local news (3 local newspapers) to send out messages and get public attention. Local news and Queens section in Daily News would act as the first wave of engagement to establish legitimacy of committee and base level information for the community. Internet resources including State webpage, Facebook and emails can be used to publicize the meeting.

The priority is to give the committee a starting point and legitimacy to start the public engagement actions. Statement of purpose and process updates are needed for committee to properly establish its role and function. Knowledge transfer will be difficult to Howard Beach public in Committee’s opinion. Lots of negativity might be encountered with FEMA, insurers, etc., especially given past outreach efforts.

Decisions/Motions/Notes:

Concise questionnaires in electronic version should be dispersed to gather information prior to the public meetings. State should get clarification on who can send out information. State should follow up with media contacts. Potential formats of public meeting include: setting up several information stations focusing on different topics, and gathering questionnaires in the process; breaking up to several reasonable sized discussion groups and organizing round table working sections.

Action Items	Person Responsible	Due Date
Establish next committee meeting date	C. Filomena/T Jost	9/23/2013
Establish October public meeting date	Co chairs/C. Filomena/T Jost	9/23/2013
Determine approach to finalizing and sending questionnaire	Co chairs/ T Jost	9/30/2013
Develop Committee mission statement	Co-Chairs/C Filomena	9/23/2013

Agenda Item	Asset Inventory	Presenter	Committee (general)
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Summary of Discussion:

Team presented initial asset inventory and community boundary map. Discussion about boundary concluded that base map boundaries appeared correct and acceptable. Team requested that Committee review key assets to make sure that no assets were missing and left maps with committee for further review.

Decisions/Motions/Notes:

Committee will review asset map and identify additional key assets.

Action Items	Person Responsible	Due Date
Confirm HB boundary for asset inventory	Co-Chairs	9/23/2013
Provide comments/notes on asset inventory maps	Co-Chairs	9/23/2013
Review and revise asset inventory maps	Consultant Team	10/7/2013