



# NY Rising Single Family Program Interim Optional Elevation Payments

Revised: June 14, 2016

Single Family Applicants may be eligible to receive Interim Optional Elevation Payments bringing their total optional elevation award disbursement to 75 percent.

Eligible Applicants must have:

- Received the first fifty percent of their optional elevation award.
- Made substantial progress completing their optional elevation scope of work and need additional funds to complete the remaining scope of work.

**Please note that in no event can the total award exceed the Program Award Cap.**

## Requesting an Interim Optional Elevation Payment

You may request an interim optional elevation payment by calling your Customer Representative, or by calling the Construction Management Call Center at **(844) 969-7474**. Please be specific that you are requesting an interim optional elevation payment.

## Processing Interim Optional Elevation Payment Requests

If eligible to receive an interim optional elevation payment you must:

- 1) Submit the following eligibility documents if you have not already:
  - Government Issued Photo ID;
  - Proof of citizenship/ eligible immigrant status; and
  - Proof of primary residency at the time of the storm.
- 2) Submit a copy of your elevation permit.
  - No permit applications will be accepted – it must be the actual elevation permit.
- 3) Pass an optional elevation interim inspection.
  - A Program representative will call to schedule the inspection.
  - In order to pass the inspection, your home must show signs of significant elevation progress.

## Releasing the Interim Optional Elevation Payment

After the review of your request is complete and you pass all of the above requirements:

- 1) You will receive an award notification, and you will be asked to sign an Amended and Restated Grant Agreement.
- 2) After it is confirmed that the Grant Agreement has been properly executed, your interim optional elevation payment will be made available to you.