



# NY Rising Single Family Program Interim Repair Payments

Revised June 14, 2016

Single Family Applicants may be eligible receive Interim Repair Payments bringing their total repair/reconstruction award disbursement up to 75 percent.

Eligible Applicants must have:

- Received the first fifty percent of their repair/reconstruction award.
- Made substantial progress completing the scope detailed in their Estimated Cost of Repair and need additional funds to complete the remaining scope of work.

**Please note that in no event can the total award exceed the Program Award Cap.**

## Requesting an Interim Repair Payment

You may request an interim repair payment by calling your Customer Representative, or by calling the Construction Management Call Center at **(844) 969-7474**.

## Processing Interim Repair Payment Requests

If eligible to receive interim repair payments totaling \$10,000 or more you must:

- 1) Submit the following eligibility documents if you have not already:
  - Government Issued Photo ID;
  - Proof of citizenship/ eligible immigrant status; and
  - Proof of primary residency at the time of the storm.
- 2) If your home has been deemed as substantially damaged and/or substantially improved, you must submit construction permits.
- 3) If mandatory elevation is part of your scope of work, you must submit a pre-construction elevation certificate.
- 4) Pass an interim repair inspection:
  - A Program representative will call to schedule the inspection.
  - In order to pass the inspection, your home must show signs of significant construction progress.

## Releasing the Interim Repair Payment

After the review of your request is complete and you submit/pass all of the above requirements:

- 1) You will be sent an award notification, and you will be asked to sign an Amended and Restated Grant Agreement, and an Interim Payment Certification.
- 2) After it is confirmed that the Interim Payment Certification and Grant Agreement have been properly executed, your interim repair payment will be made available to you.