



ANDREW M. CUOMO
Governor

NY Rising Housing Program

Applying for Final Payment

Revised August 11, 2017

NY Rising Housing Program (applies to all Programs)

Upon completion of work, you must submit documentation showing compliance with NY Rising's requirements. These include:

- Permits, elevation certificates, and a Certificate of Occupancy
- Final Lien Releases from general contractor and all subcontractors
- Flood insurance (if property is in the 100-year floodplain)
- Change Orders for both the design professional and/or general contractor with a record of negotiations for final cost

NOTE: If you received your first payment after December 19, 2016, you must provide a signed contract, with total costs and scope of work, in order to receive a final payment. Your total award will be adjusted to reflect the actual costs incurred based on contract documents.

In addition, you must pass both an Environmental Clearance and Final Inspection:

- An environmental clearance inspection is required at the completion of your project. You can request NY Rising to perform this inspection, or hire your own independent contractor to perform this inspection and provide the documentation to NY Rising.
- A final inspection is required to confirm the dwelling was completed to Program standards and to verify the work listed in the ECR was included.

Once you have provided all required documentation and passed all final inspections, you will need to sign a Final Grant Agreement in order to release your final payment and closeout your file.