NY Rising Housing Program
Permits
Revised September 12, 2017

NY Rising Housing Program (applies to all Programs)
Whether you plan to repair your existing property or rebuild a new one, your project will most likely require permits. Building permits are issued by the local building department or authority having jurisdiction over construction activities. The work performed on your property must be inspected during, and/ or after construction, as determined by the oversight building department. These inspections verify that the work is performed to local building codes. The NY Rising Housing Program (the Program) requires you to submit these permits in order to receive your final payment.

Some examples of work requiring permits are:

- Foundation/Elevation
- Framing
- Electrical
- Plumbing
- Mechanical/HVAC

Additional certificates required:

- **Elevation Certificate** – You may be required to submit a certificate prior to elevation and an updated certificate after elevation work is complete. This document is obtained by your design professional.
- **Certificate of Occupancy (COO)** – Your building department will issue this certificate once your property passes local building code inspection. A COO is required for substantially improved and new construction.
- **Certificate of Completion** – If you repaired your existing property and the work did not require a permit from your local building department, this document is acceptable in lieu of a Certificate of Occupancy. This document is obtained with the assistance of your design professional.
- **Municipal Inpection Report** – You should request a municipal inspection report or receipt at the time of visit by the local municipality, where applicable.

ANDREW M. CUOMO
Governor

CONTACT INFORMATION FOR LOCAL BUILDING DEPARTMENTS:

Nassau County

Glen Cove, City of (516) 676-2000
Long Beach, City of (516) 431-1000
Hempstead, Town of (516) 489-5000
Atlantic Beach, Village of (516) 371-4600
Bellerose, Village of (516) 354-1000
Cedarhurst, Village of (516) 295-5770
East Rockaway, Village of (516) 887-6300
Floral Park, Village of (516) 326-6300
Freeport, Village of (516) 377-2200
Garden City, Village of (516) 742-5800
Hempstead, Village of (516) 489-3400
Hewlett Bay Park, Village of (516) 295-1400
Hewlett Harbor, Village of (516) 374-3806
Hewlett Neck, Village of (516) 295-1400
Island Park, Village of (516) 431-0600
Lawrence, Village of (516) 239-4600
Lynbrook, Village of (516) 599-8300
Malverne, Village of (516) 599-1200
Mineola, Village of (516) 746-0750
New Hyde Park, Village of (516) 354-0022
Rockville Centre, Village of (516) 678-9300
South Floral Park, Village of (516) 352-8047
Stewart Manor, Village of (516) 354-1800
Valley Stream, Village of (516) 825-4200
Woodsburgh, Village of (516) 295-1400
North Hempstead, Town of (516) 627-0590
Baxter Estates, Village of (516) 767-0096
East Hills, Village of (516) 621-4251
East Williston, Village of (516) 746-0782
Flower Hill, Village of (516) 627-2253
Great Neck, Village of (516) 482-0019
Great Neck Estates, Village of (516) 482-8283
Great Neck Plaza, Village of (516) 482-4500
Kensington, Village of (516) 482-4409
Kings Point, Village of (516) 482-7872
Lake Success, Village of (516) 482-4411
Manorhaven, Village of (516) 883-7000

Munsey Park, Village of (516) 365-7790
North Hills, Village of (516) 627-34513690
Old Westbury, Village of (516) 626-0800
Plandome, Village of (516) 627-1748
Plandome Heights, Village of (516) 627-1136
Plandome Manor, Village of (516) 627-3701
Port Washington North, Village of (516) 883-5900
Roslyn, Village of (516) 621-1961
Roslyn Estates, Village of (516) 621-3541
Roslyn Harbor, Village of (516) 621-0368
Russell Gardens, Village of (516) 482-8246
Saddle Rock, Village of (516) 482-9400
Sands Point, Village of (516) 883-3044
Thomaston, Village of (516) 482-3110
Westbury, Village of (516) 334-1700
Williston Park, Village of (516) 746-2193
Oyster Bay, Town of (516) 624-6100
Bayville, Village of (516) 628-1439
Brookville, Village of (516) 626-1792
Centre Island, Village of (516) 922-0606
Cove Neck, Village of (516) 922-1885
Farmingdale, Village of (516) 249-0093
Lattingtown, Village of (516) 676-6920
Laurel Hollow, Village of (516) 692-8826
Massapequa Park, Village of (516) 798-0244
Matinecock, Village of (516) 671-7790
Mill Neck, Village of (516) 922-6722
Muttontown, Village of (516) 364-3476
Old Brookville, Village of (516) 671-4664
Oyster Bay Cove, Village of (516) 922-1016
Sea Cliff, Village of (516) 671-0080
Upper Brookville, Village of (516) 624-7715

Suffolk County

Lindenhurst, Village of (631) 957-7510
Babylon, Town of (631) 957-7414
Babylon, Village of (631) 669-1500
Amityville, Village of (631) 691-1909
Mastic Beach, Village of (631) 281-2326
West Islip, Town of (631) 224-5466
Copiague (631) 957-7414
Patchogue, Village of (631) 475-4300