



ANDREW M. CUOMO
Governor

NY Rising Condominium & Cooperative Program

Residency Documentation Requirements

December 7, 2017

NY Rising Condominium & Cooperative Program

Submit at least **ONE** of the following items to establish primary residency for an owner or tenant of a damaged unit:

- Proof that a unit owner received FEMA Individual Assistance (IA) for the damaged unit address for the qualifying storm.
- Proof of School Tax Relief (STAR) exemption in the current year or the year of the qualifying storm.
- Government-issued identification (including driver's license) active on the date of the qualifying storm or currently active listing the Permanent Home Address as the damaged unit address.
- Proof of school registration listing the damaged unit address for the current school year or the school year of the qualifying storm.
- An executed year-round lease for the damaged unit property currently in effect or in effect at the time of the qualifying storm.
- An employment agreement currently in effect or in effect at the time of the qualifying storm that grants occupancy of the damaged unit address (such as a live-in superintendent).
- An individual Federal/NY State income tax return from the current reporting year or reporting year of the qualifying storm showing Permanent Home Address as the damaged unit address. The entire return is not required.
- An IRS Form 1040 Schedule E from an individual Federal income tax return from the current reporting year or reporting year of the qualifying storm listing the damaged unit address as a Single Family Residence and showing total Fair Rental Days.



Governor's Office of Storm Recovery

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If none of the above are available, submit at least **TWO** of the following items to establish primary residency of a damaged unit:

- Vehicle registration or renewal for current year or year of the qualifying storm or Certificate of Title issued for vehicle in current year or year of the qualifying storm that includes the damaged unit address.
- Receipt of government benefits mailed to the damaged unit address for at least one month between the three months before or after the qualifying storm or within the prior three months, including but not limited to: Social security, TANF, Medicare, NY Child Health Plus, NY Head Start, LIHEAP, NY Medicaid, NY WIC, NY SAP, NY Temporary Assistance, NY Unemployment Insurance.
- Bills or correspondence from the provider mailed to the damaged unit address documenting water, electric, gas, sewer services, or other utilities were provided to the damaged unit address for 6 months immediately preceding the qualifying storm or for last 6 months.

Unit owners and tenants may submit qualifying documents via the Association's Authorized Representative or directly to the Program via the Customer Representative. If satisfactory documents are not provided, the unit cannot be included in the Association grant. If none of the listed documents are available, contact the Customer Representative to discuss alternatives.