



ANDREW M. CUOMO  
Governor

# NY Rising Housing Program

## Bulkhead Final Payment Process

December 13, 2017

### NY Rising Housing Program (applies to all Programs)

In order to receive the second and final construction payment for your bulkhead work after the work is complete, the following things must happen:

- Your Engineer/Designer must complete and submit to the Program the “**Bulkhead Final Certificate of Completion**” form. A copy of that form is attached and can also be found at the Program website at: <http://stormrecovery.ny.gov/housing/single-family-homeowner-program>. The completed form and other documentation should be sent to: [review@recreatenys.org](mailto:review@recreatenys.org).
- You must submit a copy of your signed contract and/or paid invoices for the bulkhead work. Your bulkhead award will be adjusted to the lesser of the Program estimate of the bulkhead work or the contract/invoice amount.
- The Program will conduct a final on-site inspection of your bulkhead. If the work has been completed according to Program standards, you will receive the remainder of your bulkhead award.



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**NY Rising Housing Recovery  
Bulkhead Final Certificate of Completion  
by Engineer/Designer**

**Homeowner Name:**

**Applicant ID #:**

**Damaged Property Address:**

**Date Permit Maintenance Checklist Certification Signed:**

**Engineer/Designer must check one of the following boxes, provide any required information and sign.**

I affirm that I have reviewed and inspected the bulkhead work which was done in accordance with the Program's Permit Maintenance Checklist Certification which was signed and submitted as stated above. All necessary permits, certifications and approvals related to the work have been obtained. The work was completed in accordance with the description on the Permit Maintenance Checklist Certification and has been performed in accordance with all applicable permits, including but not limited to those issued by the NYS Department of Environmental Conservation and U.S. Army Corps of Engineers. I further Certify that the work was been completed in accordance with the NY Rising Housing Recovery Program scope of work.

or

I affirm that I have reviewed and inspected the bulkhead work completed in relation to the above-mentioned property. The work completed was different from that described on the Certification and the revised work scope, the authorization found in applicable permits, or program policy and is described below.

Revised Final Description of Work:

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Engineer/Designer Name: \_\_\_\_\_

License # \_\_\_\_\_

\_\_\_\_\_  
Signature of Engineer/Designer

Date; \_\_\_\_\_