

Repair. Rebuild. Reimagine.



NY Rising: resilience for our future

January 15, 2019

Applicant Name
Mailing Street
Mailing City, State, Zip

Application ID#: File Number

Re: NY Rising Housing Recovery Program –Manufactured Home Community Resiliency Program
Damaged Property Address

Dear Applicant Name,

We are writing to you because you are participating in NY Rising’s Manufactured Home Community Resiliency Program (the “Program”). The Governor’s Office of Storm Recovery (GOSR) created the Program to specifically assist residents of the storm-impacted Ba Mar Manufactured Home Community.

The Program has established the following deadlines for you to continue your participation in the Program. If you do not meet the deadlines outlined below, you will be withdrawn from the Program.

MANUFACTURED HOME COMMUNITY RESILIENCY PROGRAM MILESTONES	
February 15, 2019: Select option	
All Applicants	All applicants must select their assistance option.
April 1, 2019: Identify new housing unit and provide all documents necessary for Initial Payment	
Rental Assistance	You must provide an acceptable lease or rental agreement, with a term of at least twelve months, that contains a Warranty of Habitability.
Manufactured Home Replacement Assistance	You must select a manufactured home retailer/installer and provide a purchase agreement for the unit. You must submit a lease or deed for the property on which you are location your manufactured home.
Homeownership Assistance	After Program completes the review of your pre-approval letter from a lending institution, you must provide evidence of a contract of sale.
June 1, 2019: Pass an Interim Inspection.	
Rental Assistance	You must have moved to your new unit.
Manufactured Home Replacement Assistance	You must pass an interim inspection confirming that your home has been installed on the new site.
Homeownership Assistance	You have entered into a contract of sale for the purchase of your new home.
September 1, 2019: Pass a Final Inspection.	
All Applicants	All applicants must have relocated to the new property.

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Please review the milestones outlined in the chart above. Below are some key steps that the Program recommends you take:

1. **CONTACT YOUR CASE REPRESENTATIVE:** Your case representative will inform you of your status in the Program and guide you through the entire process, from intake to closeout. You can call your case representative directly or be connected by dialing **1-844-9NYRISING**.
2. **UNDERSTAND THE PROGRAM'S ELIGIBILITY REQUIREMENTS AND AWARD CALCULATION METHOD:** Confirm if you are eligible to participate in the Program and determine which assistance options you qualify to receive. Review the Program's award calculation method and understand the difference between your actual projected award amount and your potential maximum award amount. More information about the Program and each assistance option can be found in the *Manufactured Community Resiliency Program [Guidebook](#)* and [Fact Sheet](#).
3. **IDENTIFY WHAT YOU NEED TO RECEIVE YOUR AWARD:** After you provide all required intake documentation, you should confirm your preferred assistance option and identify what you must do to receive your initial award. The thresholds for receiving each payment are outlined in detail in the [Next Steps to Receiving Your Award Fact Sheet](#).
4. **SELECT A HOUSING UNIT TO RELOCATE TO:** All applicants must relocate to a housing unit that is outside of the floodplain, within 100 miles of the Ba Mar Manufactured Home Community, and located within New York State. If you have trouble identifying an available house, rental unit, or manufactured home community, please contact the Rockland Housing Coalition at **1-845-708-5799**.

GOSR aims to reimagine New York in a stronger, more resilient way. We offer our assistance to the fullest extent possible and look forward to helping you complete this important process.

Sincerely,

NY Rising
