



## Appeal Form

I hereby request a formal review of the eligibility determination made and/or the amount of the award I have been issued pursuant to the New York Rising Housing Recovery Program. This appeal request is being submitted because I do not accept the determination issued through the clarification process.

### Section A – To Be Completed by the Applicant

1. Applicant Name: \_\_\_\_\_ 2. Current Phone # \_\_\_\_\_

3. Current Address: \_\_\_\_\_ 4. Email Address \_\_\_\_\_

\_\_\_\_\_

5. Reason for Appeal of Clarification Determination (be specific): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Certification: I have read the foregoing and I certify the same is true to my own knowledge except to those matters which I have stated to be based on information and belief and as to those matters, I believe to be true. False statements made in this Request for Appeal may subject me to the penalties provided by law.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Section B – To Be Completed by the Customer Representative

1. Applicant ID: \_\_\_\_\_ 2. Category of Appeal:  Eligibility  Construction

DOB  IMA

3. Date of Clarification Determination: \_\_\_\_\_  Receipt Review  Other

4. Clarification ID: \_\_\_\_\_



## **Appeal Form Information**

1. All appeals must be commenced by filling out and submitting the attached form. Appeals requested without this form will not be accepted.
2. An appeal should only be requested after the clarification process and must be received no later than 30 days after the date of the Clarification Determination, unless an extension has been granted, in writing, by the New York Rising Program.
3. Both you and your customer representative must complete the Appeal Form. It must be submitted by you to the New York State Rising Appeals Unit at:  
[housingappeals@stormrecovery.ny.gov](mailto:housingappeals@stormrecovery.ny.gov).
4. Clearly explain the reason for your appeal in Section A of the Appeal Form. The New York Rising Appeals Unit will only review the matter identified in this section.
5. The New York Rising Appeals Unit will only review facts and information included in your file. It will, under certain circumstances, review new facts and/or information, only if it is established, as part of your appeal that such facts and/or information could not have been reasonably provided prior to the submission of the Appeal Form.
6. You cannot proceed to closing on your final award determination while an appeal is pending. In order to close on your final award determination, all appeals must be complete, you must withdraw your pending appeal, or you must waive your right to appeal your award.