



**GOVERNOR'S OFFICE OF STORM RECOVERY  
NY RISING COMMUNITY RECONSTRUCTION PROGRAM**

**NOTICE OF FUNDING AVAILABILITY (NOFA)  
TIER 1—REQUEST FOR STATEMENTS OF QUALIFICATIONS**

**COMMUNITY ORGANIZATIONS ACTIVE IN DISASTER (COAD) PROGRAM  
PROGRAM IMPLEMENTATION AND ADMINISTRATION SERVICES**

The Governor's Office of Storm Recovery (GOSR) announces this Notice of Funding Availability (NOFA) through the NY Rising Community Reconstruction (NYRCR) Program to seek Statements of Qualifications from eligible participants to provide program implementation and administrative services required for the implementation of the Community Organizations Active in Disasters (COAD) Program.

It is the intent of the Governor's Office of Storm Recovery to provide the funding necessary to cover all implementation costs of the Program within the boundaries of the NYRCR Brighton Beach, Coney Island, Manhattan Beach and Sea Gate, East Bronx Waterfront, Gravesend and Bensonhurst, Idlewild Watershed, and Staten Island Planning Areas.

Up to \$1,080,000 in funding is available to administer this program. This program is funded through the State of New York's Community Development Block Grant-Disaster Recovery (CDBG-DR) Program. The U.S. Department of Housing and Urban Development (HUD) CDBG-DR funds are being made available through the NY Rising Community Reconstruction Program, which is a program of the Governor's Office of Storm Recovery.

It is expected that the administrator of the Program will leverage other funds and/or resources to implement the COAD Program.

The overall purpose of the COAD Program is to provide supplemental training to improve the capacity of non-profit organizations to provide critical services and support during disaster events. The program will draw together organizations that were involved in emergency response and recovery services within the above listed communities and will facilitate the completion of a recovery plan which will better prepare these organizations in the event of future disasters.

The respondent selected through this NOFA process will be expected to provide program implementation and CDBG-DR administrative services required in fulfilling the objectives of the program.

Statements submitted in response to this NOFA must be filed electronically in a Portable Document Format (.pdf) file that is compatible with Adobe Reader XI, version 11.0.4. Unless otherwise noted, respondents must complete and submit all forms, information, and other documentation listed herein as part of their electronic proposal submissions. Only complete statements will be evaluated. In all instances, GOSR's determination regarding the completeness of any statement shall be final. See accompanying "Tier 1 -- Request for Statements of Qualifications" for further clarification.

Statements of Qualifications must be delivered by e-mail to [NYRisingNOFA@stormrecovery.ny.gov](mailto:NYRisingNOFA@stormrecovery.ny.gov) no later than: **Tuesday, December 1, 2015 at 6:00 p.m. (EDT)**. Any statement delivered after 6:00 p.m. (EDT) will not be considered.

Delivery delays shall not excuse late submissions. The respondent is responsible for ensuring that e-mails and attachments are delivered on time in a legible format. Complete statements, including all multiple parts, must be received by the deadline in order for a statement to be considered submitted on time. Those submitting a statement assume all risks associated with delivery. The determination of whether any statement was received on time is at the sole discretion of GOSR.

On **Thursday, November 19, 2015 (time to be announced)** GOSR will conduct a conference for potential respondents to discuss this NOFA, accept questions, and provide preliminary responses. Any changes to the date and time of the conference will be posted on the Governor's Office of Storm Recovery "Notice of Funding Availability" webpage: <http://stormrecovery.ny.gov/doing-business-with-gosr/nofas>

GOSR strongly encourages interested respondents to check the Procurement Opportunities webpage (<http://stormrecovery.ny.gov/doing-business-with-gosr/nofas>) frequently for updates and additional information pertaining to this NOFA.

Respondents may also submit questions outside of the conference by e-mail to [NYRisingNOFA@stormrecovery.ny.gov](mailto:NYRisingNOFA@stormrecovery.ny.gov). Any correspondence or questions sent to any other e-mail address regarding this NOFA will not be answered. All questions must reference this specific NOFA in the subject line of the e-mail. For Example, the subject line for questions related to this NOFA should read *RE: NOFA Question – COAD Program*. All substantive questions and answers, including any substantive questions arising from the respondents' conference, will be posted on the GOSR "Notice of Funding Availability" webpage listed above as soon as practical following the deadline for question submission.

The following are anticipated target dates for each event or deadline related to this NOFA. Please note that the NOFA timeline includes target dates which may change:

TARGET DATE	EVENT
November 6, 2015	Release of NOFA
November 19, 2015	Anticipated Respondents' Conference (time TBA)
November 20, 2015	<b>Last Day to Submit Questions – 6:00 p.m. (EST)</b>
November 23, 2015	Issuance of Answers to Questions
December 1, 2015	<b>SOQ Submission Deadline – 6:00 p.m. (EST)</b>
December, 2015*	Tier 1 Finalist Interviews (if applicable)
January, 2016*	Target Date for Tier 2 Selection

\*Specific dates to be determined

It is the responsibility of respondents to periodically review the GOSR website for regular updates to the NOFA timeline and other important information, which may alter the terms or requirements of these NOFAs.

Statements of Qualifications shall be submitted by e-mail to:

**E-mail:** Governor's Office of Storm Recovery  
[NYRisingNOFA@stormrecovery.ny.gov](mailto:NYRisingNOFA@stormrecovery.ny.gov)

E-mail Subject Title: *COAD Program—Submission of Statement of Qualifications*

The State of New York is an equal opportunity employer.

Individuals requiring reasonable accommodation to respond to this NOFA are requested to contact Alex Zablocki, Governor's Office of Storm Recovery at [azablocki@stormrecovery.ny.gov](mailto:azablocki@stormrecovery.ny.gov).