



## GOVERNOR'S OFFICE OF STORM RECOVERY NY RISING SINGLE FAMILY HOMEOWNER PROGRAM

### NOTICE OF FUNDING AVAILABILITY (NOFA)

#### REQUEST FOR STATEMENTS OF QUALIFICATIONS

### DISASTER CASE MANAGEMENT AND TECHNICAL ASSISTANCE SERVICES

The Governor's Office of Storm Recovery (GOSR) announces this Notice of Funding Availability (NOFA) through the NY Rising Single Family Homeownership Program to secure the services of nonprofit organizations to provide disaster case management and other technical assistance to applicants to the New York Rising Housing Program. It is the intent of GOSR to provide individualized recovery plans incorporating general social services to particularly vulnerable NY Rising applicants. GOSR also intends to assist NY Rising applicants, on an individual and group instruction basis, by providing technical assistance in the areas of homeownership and financial counseling and legal assistance. The NOFA can be found on the Notice of Funding Availability website: <http://stormrecovery.ny.gov/doing-business-with-gosr/nofas>.

The overall purpose of the NY Rising Disaster Case Management and Technical Assistance Program is to provide needed guidance and support to vulnerable NY Rising applicants who are having difficulty in completing the repairs or reconstruction of their homes because of a variety of particular challenges and personal difficulties. These service activities will only be available to NY Rising applicants. Service providers must prioritize client referrals from NY Rising and coordinate with the services provided by their on-going case management teams, if requested.

Statements must be filed electronically in Portable Document Format (.pdf) file format, compatible with Adobe Reader XI, version 11.0.4. Statements will be reviewed to determine the applicant's capacity and qualifications to provide the services. Respondents must complete and submit all forms information and other document listed herein as part of their electronic proposal submissions. Only complete statements will be evaluated. In all instances, GOSR's determination regarding the completeness of any statement shall be final. See accompanying "Request for Statements of Qualifications" for further clarification.

Statements must be delivered by email no later than: Friday August 17, 2015 at 5:00 p.m. (Eastern). Any statement delivered after 5:00 p.m. (Eastern) will not be considered. Delivery delays shall not excuse late submissions.

The respondent is responsible for ensuring that emails and attachments are delivered on time in a legible format. Complete statements must be received by the deadline in order for a statement to be considered submitted on time. Those submitting a statement assume all risks associated with delivery. The determination of whether any statement was received on time is at the sole discretion of GOSR.

GOSR strongly encourages interested respondents to check the Notice of Funding Availability website: <http://stormrecovery.ny.gov/doing-business-with-gosr/nofas> frequently for updates and additional information pertaining to this NOFA.

Respondents may also submit questions by email to [jennifer.davino@stormrecovery.ny.gov](mailto:jennifer.davino@stormrecovery.ny.gov) . Any correspondence or questions sent to any other email address regarding this NOFA will not be answered. All questions must reference the specific NOFA in the subject line of the email. For Example, the subject line for questions related to this NOFA should read RE: *NOFA Question – Disaster Case Management and Technical Assistance*. All substantive questions and answers will be posted on the GOSR “Notice of Funding Availability” webpage listed above as soon as practical following the deadline for question submission.

The following are anticipated target dates for each event or deadline related to this NOFA. Please note that the NOFA timeline includes target dates which may change:

Target Date	Event
July 27, 2015	Release of NOFAs
August 3, 2015	Last Day to Submit Questions – 5:00 <b>p.m. (Eastern)</b>
August 10, 2015	Issuance of Answers to Questions
August 17, 2015	Proposal Submission Deadline – 5:00 p.m. (Eastern)
August 24, 2015	Finalist Interviews (if applicable)
August 31, 2015	Target Date for Selection

It is the responsibility of respondents to periodically review the GOSR website for regular updates to the NOFA timeline and other important information, which may alter the terms or requirements of these NOFAs.

Statements of Qualifications shall be submitted by email to:

Jennifer Davino, Governor’s Office of Storm Recovery

[jennifer.davino@stormrecovery.ny.gov](mailto:jennifer.davino@stormrecovery.ny.gov)

E-mail Subject Title: Disaster Case Management and Technical Assistance Services

The State of New York is an equal opportunity employer.

Individual requiring reasonable accommodation to respond to this NOFA are requested to contact Jennifer Davino, Governor’s Office of Storm Recovery at [jennifer.davino@stormrecovery.ny.gov](mailto:jennifer.davino@stormrecovery.ny.gov) .