

**FIRST AMENDMENT  
TO  
COMMUNITY DEVELOPMENT BLOCK GRANT  
DISASTER RECOVERY  
SUBRECIPIENT AGREEMENT**

THIS FIRST AMENDMENT to the Community Development Block Grant Disaster Recovery Subrecipient Agreement dated September 7, 2016 is made and entered into January 25<sup>th</sup>, 2017 (the "First Amendment") and is effective as of September 7, 2016 (the "Effective Date") by and between the Housing Trust Fund Corporation, operating by and through its division, the Governor's Office of Storm Recovery ("GOSR"), (collectively referred to herein as the "Grantee") and the Rockland Housing Action Coalition, Inc., a not-for-profit corporation ("Subrecipient"). The foregoing Grantee and Subrecipient shall sometimes be referred to herein individually as a "Party" and collectively as the "Parties."

WHEREAS, Grantee and Subrecipient entered into a Community Development Block Grant Disaster Recovery Subrecipient Agreement on September 7, 2016 (the "Agreement"), the terms of which govern Subrecipient's receipt of funds from the State of New York's Community Development Block Grant-Disaster Recovery ("CDBG-DR") program to provide certain services in support of the State of New York's recovery efforts following Hurricane Sandy and other eligible events in calendar years 2011, 2012, and 2013; and

WHEREAS, pursuant to the Agreement, the Parties desire to enter into this First Amendment to amend the Exhibit A Subrecipient Program Description and Exhibit B Budget of the Agreement; and

WHEREAS, notwithstanding the expiration of the Agreement, it is in the spirit of the Agreement and the intent of the Parties that the Agreement not expire and that its effectiveness continue uninterrupted through the Effective Date of this First Amendment until the amended term end date specified herein; and

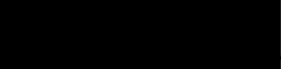
NOW THEREFORE, pursuant to and in consideration of the above, and other mutual covenants and obligations herein contained, it is

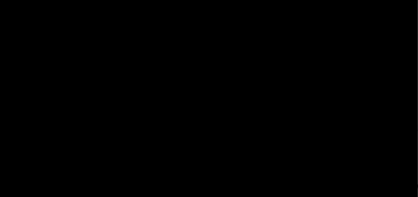

**STIPULATED AND AGREED as follows:**

1. Exhibit A of the Agreement is hereby replaced by the appended Exhibit A1.
2. Exhibit B of the Agreement is hereby replaced by the appended Exhibit B1.
3. All other terms and conditions, including appendices, attachments, exhibits, riders and Letter Agreements to the Agreement are hereby continued in full force and effect as though set forth herein.

IN WITNESS WHEREOF, the parties executed this First Amendment on the day and year first above written.

**Rockland Housing Action Coalition, Inc.**

By:   
Name: Geri Levy  
Title: Executive Director

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By:   
Name: Lisa Bova-Hiatt  
Title: Executive Director  
Governor's Office of Storm Recovery

**EXHIBIT A1**  
**First Amendment Subrecipient Program Description**

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The Rockland Housing Action Coalition (RHAC), a 501(c)(3) organization, is requesting \$36,900 in CDBG-DR funding to implement housing counseling, provide local affordable housing knowledge, and identify potential site development for the Ba Mar community in the Manufactured Home Community Resiliency Program.

The requested funding will be used to cover costs associated with the delivery of these services and administration costs. The purpose of this project is to develop resilient, safe, affordable housing options for the Ba Mar community. These solutions, while tailored to the Ba Mar community, may also be applicable to other manufactured home communities facing similar climate change risks.

RHAC's work will be undertaken by the organization's executive director, two housing counselors, two additional staff members, and an additional support staff person as necessary. The break down among RHAC staff on each task detailed below is as follows:

- RHAC Executive Director and two housing counselors will be involved with one-on-one counseling with Ba Mar residents.
- RHAC Executive Director and two staff members will be involved in all other activities depending on the need of residents.
- An additional support staff person will assist whenever necessary.

**Phase 1 – Planning Phase (April 2016—April 2017) –Surveys and Initial Counseling to Residents**

- Scheduling Survey one-on-one meetings. **2 hours**
- Responding to meeting requests and scheduling. **2 hours**
- Phone banking and calling residents to complete Surveys. **4 hours**
- Assisting Ba Mar residents in completing the Survey at RHAC's office. **8 hours**
- Four night meetings with Ba Mar residents including two night meetings with bilingual counselors to discuss and complete Surveys. **12 hours**
- Preparing for and attending one night meeting with Ba Mar residents to discuss relocation options that GOSR will offer.  
Preparation and attendance: **10 hours**
- Preparing for and attending one night meeting with RHAC during which RHAC will present the characteristics of the housing options for Ba Mar residents.  
Preparation and attendance: **30 hours**
- Providing one-on-one counseling with Ba Mar residents including but not limited to accessing credit reports, as well as providing credit, budget, homeownership, and rental counseling as needed to current Ba Mar residents. Counseling to take place at RHAC office. **Maximum of 630 hours**

- **Assisting in North Rockland housing options research undertaken by Planning Consultant by providing input on research on single or multi-family homes Ba Mar residents could purchase or rent and new sites to develop affordable for sale or rental housing. Review and analysis – 40 hours**
- **Maintain documents and records on behalf of Project Team.**

**Total Phase 1 hours: 738**



**EXHIBIT B1**  
**First Amendment Budget**

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RHAC Billing Rate: \$50/hour (rate does not include fringe benefits)

**Total hours: 738**  
**\$50/hour: \$36,900 \***

**Break down as follows:**

Phase 1 – Planning Phase (April 2016 – April 2017) – Surveys and Initial Counseling to Residents

- Total Phase 1 hours: 738

\*Activities are estimates and approximate; the total budget will not exceed \$36,900 unless agreed to by GOSR in writing.