



ANDREW M. CUOMO  
Governor

**Request for Proposals for  
Community Development Block Grant-Disaster Recovery  
Legal Services**

**Q&A Issued January 29, 2018**

**RFP # 201806\_069**

1. With respect to Section 5.4, the RFP calls for the submission of at least 3 references. Our firm currently provides Recapture Litigation Services to the Housing Trust Fund Corporation ("HTFC"). May we include our contact at HTFC as one of our references, or would HTFC prefer that we provide only outside references?

**Response: It is acceptable to include HTFC as one of your references.**

2. Section 5.4 contemplates partnering and subcontracting. While the discussion of partnering in the RFP focuses mainly on preparing a subcontracting plan, we were wondering what would be the best way to identify a specific firm with whom we would continue to partner with?

**Response: The only acceptable relationships would be as a prime/subcontractor, joint venture or teaming arrangement. In the event of a prime/subcontractor relationship, please be advised that only the prime, if selected, will have a direct contractual relationship with GOSR.**

3. Section 5.5 at p. 20 lists the factors that will be considered for Key Personnel, including references. Just to be clear, is HTFC referring to firm references or individual references for each personnel identified in the RFP?

**Response: This section is addressing firm references.**