



Governor's Office of Storm Recovery



Andrew M. Cuomo
Governor

Lisa Bova-Hiatt
Executive Director

**Responses to questions in reference to the Governor's Office of Storm Recovery
Request for Proposals for Professional Services for
CDBG-DR Planning, Technical and Professional Services RFP #201601_044
Released February 17, 2016**

1. The RFP mentioned an anticipated pre-bid conference on 2/9. We are not aware that a conference took place, will a conference be scheduled?
 - a. A pre-bid conference was held on 2/9/16. The teleconference dial-in information had been posted on our website as of 2/5/16. At this time, we do not anticipate another conference.
2. Is there a specific project area contemplated for these services? How many units comprise the manufactured home community? Have the property owners/renters been approached about this project?
 - a. The first project area contemplated for this site is the Ba Mar community in Stony Point, NY. Approximately 150 units comprise the community. The property owners and residents are aware of this project.
Note: Please note that any contact with the community is strictly prohibited. If GOSR learns of a Respondent's contact with the community for the purposes of this RFP, that Respondent's proposal may be disqualified. If a Respondent has questions regarding aspects of the project area or units comprising the manufactured home community, then such questions must be directed to GOSR and not to the community or individual property owners.
3. What hydraulic models are available and what is the date of the information?
 - a. We do not have this information.
4. Does the elevation study provide the first floor elevation for each structure?
 - a. Yes, it does.
5. Clarification of 'site flooding' is requested including the recurrence interval of historical flooding.
 - a. GOSR does not have specific site flooding information at this time. Site flooding is mentioned because the selected Respondent may be asked to research the level and frequency of prior flooding events.
6. Who completed the elevation study? Will a copy the elevation study be available for review prior to the RFP submittal date to enable incorporation into the project approach? Who performed this study and when was it performed?
 - a. This information will be provided to the selected Respondent.
7. Clarification of the phase: 'implications of the adopted BFE's' is requested. Does this refer to financial impacts to homeowners or the project to elevate to this new standard (i.e., flood insurance premiums) or is this a requirement to visually display SLR, ABFEs, etc. for community education?
 - a. This refers to the elevation to which homes would need to be safely elevated and the broad implications of such elevation, including but not limited to financial impacts. The ability to visualize the implications of elevation will be important.



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8. Will NY state employees/former NYR representatives be acceptable references for this work?
 - a. Yes; however, to the extent feasible, please list non-GOSR references.

9. Does the client anticipate this to be contracted on a fixed price or reimbursable basis? Will the production and mailing expenses related to surveys and community outreach for meetings be an allowable expense?
 - a. Section 5.4 (e) of the RFP is replaced as follows:

Hourly fees shall be all inclusive rates. Production and mailing expenses related to surveys and community outreach for meetings will be reimbursed.

10. Do New York set-aside certification documents count in the 40 page proposal count?
 - a. No

11. Do deliverables include a full options analysis for each household remaining on-site or the community based on aggregated survey, interview and outreach results?
 - a. As described in the RFP, deliverables include analyses of several scenarios for the entire community. At this time, GOSR does not contemplate a household-by-household analysis.

12. Will GOSR, county or Town of Rockland officials accompany team members doing in-person resident interviews? If not, will introductory materials or credentials be provided to assure the residents of the legitimacy of the visit and interview?
 - a. If GOSR or local officials do not accompany team members conducting field work, credentials will be provided.

13. Will GOSR or Rockland County provide forwarding/contact information of those residents purported to have left the community after Sandy?
 - a. We are unable to answer this question at this time.

14. References have been made to residents "already in the existing program." Can you specify if this means they qualify for HUD experience due to income or other demographic reasons or if they qualify or are "in the program" due to substantial damage to their home?
 - a. This reference refers to the NY Rising Housing Recovery Program.

15. Do all residents rent their lots from the Ba Mar owner/operator? Will previous analysis, elevation evaluations and H & H analysis be provided?
 - a. Most residents rent their lots. GOSR will share existing analysis, elevation studies, and other studies to the extent feasible.

16. Is final report 'adaptability' criteria specific to disaster-impacted manufactured home communities?
 - a. The report should include a section on how the recommendations are adaptable to other mobile home communities vulnerable to flooding.