



Governor's Office of Storm Recovery

KATHY HOCHUL

Governor

Governor's Office of Storm Recovery (GOSR)

Job Title: Sr. GIS & Policy Analyst

Department: Research & Strategic Analysis

Location: New York City + Remote Hybrid

Job Type: Full time, Temporary

Salary: \$75-85K, Commensurate with Experience

*****This is a long-term temporary assignment. The selected candidate will be onboarded through a temporary staffing firm, not the State of New York. *****

Organization Summary

Established in June 2013 following the occurrence of Hurricane Irene, Tropical Storm Lee, and Superstorm Sandy, the Governor's Office of Storm Recovery (GOSR) centralizes recovery and rebuilding efforts in impacted areas of New York State. GOSR aims to address communities' most urgent needs, while encouraging the identification of innovative and enduring solutions to strengthen the State's infrastructure and critical systems. Operating under the umbrella of New York Rising, GOSR utilizes approximately \$4.5 billion in flexible funding made available by the U.S. Department of Housing & Urban Development (HUD) Community Development Block Grant Disaster Recovery (CDBG-DR) program to concentrate aid to four main areas—Housing Recovery, Small Business, Community Reconstruction and Infrastructure.

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Position Summary

The Sr. Analyst will serve a pivotal role in understanding Federal policies and translating policy guidance to create and verify service areas for reporting into the Disaster Recovery Grants Reporting System for various programs across the agency. This role will also include responsibility for evaluating the functionality of the system, keeping up to date with new technology, providing central coordination for the management of GIS activity with outside organizations and consultants about storm recovery efforts statewide. The Sr. GIS & Policy Analyst is responsible for ensuring that all aspects of spatial data are effectively stored, manipulated, created, and designed to drive decision-making and clarification throughout the Governor's Office of Storm Recovery. Reporting to the Assistant Director of GIS &, the Sr. Analyst is accountable for the GIS hardware, software, data, and users ensuring that the spatial data deliverables and analyses are accurate and timely.

Duties and Responsibilities include, but are not limited to:

- Analyze existing policy and develop solutions that will support effective models being researched by the organization
- Comfortably exercising judgement in appropriate level of data use to conform with policy standards
- Support a team of GIS users in the development and maintenance of the Esri ArcGIS software, ad hoc data analysis, and creation and maps and graphs to support program operations.
- Evaluate the design and development of the ArcGIS Online platform for the GOSR Organization.
- Coordinate with other outside GIS agencies to share, create, transfer, and manage data.
- Coordinate with GOSR communications team in preparing data to for external and internal reporting and research needs.
- Support the transition of GIS software packages, install patches, and schedule system updates.

- Aid in training and data quality management, specifically spatial data, for the Research and Strategic Analysis team
- Document lessons learned and best practices.
- Coordinate technical-assistance projects involving cross-functional teams.
- Provide project management and analytical support for ongoing research projects
- Investigate GIS applications and equipment to improve project efficiency.

Requirements:

- Master's degree with course work or experience in GIS, planning, computer science, geography, or related fields of study.
- Knowledge of public policy in the areas such as disaster recovery, infrastructure, housing, economic development, and/or resiliency is preferred.
- Experience distilling quantitative and qualitative policy analysis into written descriptions such as briefs, memos, etc.
- A minimum of 3 years professional experience in an analytic role.
- Demonstrated experience using Esri ArcGIS 10.x, ArcGIS Online, ArcGIS Server, Model Builder, R and basic python programming.
- Excellent oral, written, and quantitative skills.
- Exceptional problem-solving abilities.
- Exceptional ability to use data to make decisions.
- Expertise in the use of Microsoft Office products, specifically Excel and Access.
- Ability to work in a flexible, fast paced, mission driven environment.

If interested:

All candidates must submit a resume to goshhrinfo@stormrecovery.ny.gov. Please include the name of the position that you are applying for in the subject line. We cannot interpret omissions or vagueness in your favor. You are responsible for an accurate and clear description of your training, work experience, and how you meet the qualifications of the position you are applying for. Please set forth all relevant employment history, including the name of each employer, dates of employment and titles held. Be sure to describe the nature of the work that you personally performed for each position held. If you had supervisory responsibilities, state how many people you supervised and the nature of such supervision.

The Governor's Office of Storm Recovery is an Equal Employment Opportunity employer committed to excellence and diversity. All qualified candidates are encouraged to apply.