



**Housing Trust Fund Corporation  
NY Rising Housing Recovery Program**

Applicants have the ability to designate a third party to obtain information on their Program Assistance Application. This third party is known as the **Communication Designee** and they will be authorized to make inquiries of the applicant's Program status either in person, via the phone, email, and/or mail. The person designated as the Communication Designee is not authorized to sign the Grant Agreement or any other documents or Affidavits on behalf of the applicant unless they also hold a valid Power of Attorney. You may designate an individual or an agency as your Communication Designee. Each applicant must sign an individual form.

**COMMUNICATION DESIGNEE FORM**

I hereby certify and affirm that I, \_\_\_\_\_, am the record title holder or a successor in interest to the record title holder of the property located at:

\_\_\_\_\_.

My daytime phone number is \_\_\_\_\_. I do hereby authorize \_\_\_\_\_ to be my Communication Designee in connection with the NY Rising Housing Recovery Program application ID number \_\_\_\_\_.

In addition to providing the application ID, the following code word will be used to ensure the identity of the communication designee: \_\_\_\_\_. My Communication Designee's address is: \_\_\_\_\_

\_\_\_\_\_, and daytime phone number is \_\_\_\_\_. This Designee Assignment will be valid until \_\_\_\_\_ but in no instance longer than one year from the date of my signature below.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Communication Designee Signature

Signed \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signed \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.