



Meeting Notes

Towns of Fulton & Blenheim Planning Committee #2 Meeting

July 31, 2014 5:00 pm – 6:00 pm

Blenheim Town Hall, 1848 State Route 30, Blenheim, NY

Attendance:

Fulton/Blenheim Planning Committee:

Ralph Arrandale, Co-chair

Linda Quinn, Co-Chair

Melissa Graham Mike Mattice

Neill Driscoll Katherine Hawkins

Robert Wilson Robert Mann

Earl Allen

New York State:

Sarah Crowell

Lori Salamack

Members of the Public:

Tetra Tech, Inc.:

Greg Brunelle

John Gibb

Planning4Places

Kathy Ember

Jim Levy

Agenda Item: Welcome and Introductions

Presenter: NYSDOS/Tetra Tech/Planning4Places

Summary of Discussion:

1. Greg Brunelle welcomed committee members and the members of the public. Introductions were done by Committee members and members of the Planning Team. Lori Salamack was introduced as the new Lead Planner for the project from the State.

Decision/Motions/Votes: N.A.

Action Items: N/A

Person Responsible:

Due Date:

Agenda Item: Purpose of the Meeting

Presenter:

Tetra Tech/Planning4Places

Summary of Discussion:

1. Greg began the meeting by opening the floor to any questions or issues from the previous meeting. Katherine mentioned that she had talked with residents who discussed their concerns regarding problems with the NY Rising Program, specifically related to individual homeowner efforts, and asked if this effort was part of the same program or if this was separate. Sarah stated that all the efforts are under the NY Rising program however this is separate planning effort.
2. Greg mentioned that Section 1 is being drafted and is nearly complete. It will be forwarded to Sarah for review and then provided to the Committee for review. Kathy explained the details of what is included

in Section 1. Linda mentioned that the sections should be provided to the Planning Committee(s) and/or elected officials for review. Sarah said that once the documents are fully vetted they could be more widely distributed but until then maybe a copy can be sent to the Town Supervisors for review.

3. Greg mentioned that a Vision Statement had been developed by Linda that needs to be reviewed and discussed by the committee so that it can be finalized and put into the plan. Kathy read the statement and committee members provided input. The committee asked for additional time to make a few more revisions and it was agreed this was necessary. The initial draft vision statement as discussed in this meeting was acceptable for use in the public meeting to follow this meeting but a final version will be produced in the next week by the committee.

Decision/Motions/Votes: N/A

Action Items: N/A

Person Responsible

Due Date

Agenda Item: Next Steps

Presenter:

Tetra Tech/Planning4Places

Summary of Discussion:

1. Greg stated that we need to finalize the Vision so that it can be incorporated into Section 1. As Section 1 is a "living document" for now the vision could be modified later if necessary but it should be finalized and approved for use in the document due to the State next week.
2. Greg and Jim discussed the asset inventory list provided in the committee packet. The inventory was produced from GIS data, review of existing documents, and planning team knowledge of the geographic area based on their initial field views and aerial image reviews. The committee made a few additions to the list and was asked to review the list further and get any additions/deletions/changes to the committee co-chairs for forwarding to the planning team no later than Monday 8/4/14. The Planning Team will create a SurveyMonkey survey and the Planning Committee was asked take the survey (link to be provided by email) to rank assets in order of importance to them (high, medium, low). This ranking will be used for the Risk Assessment (Section 2 due in a few weeks) and as part of the project selection process. Any assets committee members do not want to comment on they should just skip. If they submit a survey and have an additional comment they were asked not to take the survey again but to email the Planning Team who will manually make any needed changes/additions, etc.
3. There was a discussion of Schoharie County being located within the Appalachian Regional Commission but no longer being designated a distressed community. Some committee members suggested that they are often incorporated into Albany County for economic assessment purposes and it causes problems for Schoharie County. The Planning Team was asked to look into the reason for the de-designation.
4. The ethics form that the committee needs to sign was mentioned. The committee discussed the absentee policy and agreed that the maximum number of permitted missed meetings should be no more than 5.
5. The next committee meeting is scheduled for Thursday, August 14 at 6:00PM.

Decisions/Motions/Votes: N/A
