Meeting Notes  
Towns of Fulton & Blenheim  
Planning Committee #7 Meeting  
October 9, 2014 6:00 pm – 8:00 pm  
Blenheim Town Hall, 1748 St. Rt. 30, North Blenheim, NY

Attendance:  
Fulton/Blenheim Planning Committee:  
Ralph Arrandale, Co-Chair Earl Allen  
Neill Driscoll Melissa Graham  
Katherine Hawkins Robert Mann  
Phil Skowfee, III Robert Wilson  

New York State Dept. of State/GOSR:  
Sarah Crowell  

Members of the Public:  
Cherie Clapper  

Tetra Tech, Inc.:  
Greg Brunelle  
John Gibb  

Planning4Places:  
Katherine Ember  
James Levy  

---

Agenda Item: Welcome and Introductions  
Presenter: Greg Brunelle

Summary of Discussion:  
1. Greg opened the meeting and discussed the agenda and goals of the meeting.

Decision/Motions/Votes: N/A

---

Agenda Item: Action Items: N/A  
Person Responsible:  
Due Date:  

---

Agenda Item: Project Categorization/Project List Review & Discussion  
Presenter: Greg Brunelle, Kathy Ember

Summary of Discussion:  
1. Greg stated that the project list in the meeting packet needs to be preliminarily finalized by the Committee with as many details as possible so that the Consultant Team can begin developing the detailed cost estimates, cost-benefit analysis, and project descriptions. Jim stated that much of the document is similar to what was reviewed at the September 25th meeting however edits have been made based on the discussion from that meeting.

2. Kathy detailed the 3 Project Categorization classifications – Proposed, Featured, and Additional Resiliency. One of the goals of the project list review tonight is to assign preliminary project categories.

3. The Committee discussed each project in detail requesting modifications, combining some projects, and removal of a few projects no longer viewed as a priority for inclusion in the Plan. Cherie provided some additional detail on the West Fulton Fire Department project and their existing flood evacuation plan.
4. Decision/Motions/Votes: N/A

Action Items: Modification of the project list as discussed  Person Responsible: TT, P4P  Due Date: 10/17/14

Agenda Item: Public Engagement Meeting  Presenter: Greg Brunelle & Kathy Ember

Summary of Discussion:

1. Greg and Kathy noted that the 3rd Public Engagement Meeting must be held no later than November 14th. Since Committee Meetings will be held in Fulton in November it was decided that the Public Meeting would be held in Fulton. Given that one of the larger projects is proposed for the W. Fulton Fire Department it was decided that holding the meeting at this location would be appropriate.

Decision/Motions/Votes: The Public Engagement Meeting (and Committee Meeting prior to the public meeting) is preliminarily scheduled for November 6th at the West Fulton Fire Department. The Committee Meeting will begin at 5:00PM immediately followed by the Public Meeting from 6:00 – 8:00 PM.

Action Items: Confirm meeting date/location with W. Fulton FD  Person Responsible: TT/P4P  Due Date: ASAP

Agenda Item: Public Comment  Presenter: Greg Brunelle

Summary of Discussion:

1. There was no additional public comment.

Decision/Motions/Votes: N/A

Action Items:  Person Responsible:  Due Date: