



# Meeting Notes

## Towns of Fulton & Blenheim

### Planning Committee #6 Meeting

September 25, 2014 6:00 pm – 8:00 pm  
 Fulton Town Hall, 1168 Bear Ladder Road, West Fulton, NY

**Attendance:**

<b>Fulton/Blenheim Planning Committee:</b>		<b>New York State Dept. of State/GOSR:</b>	<b>Members of the Public:</b>	<b>Tetra Tech, Inc.:</b>
Linda Quinn, Co-Chair	Earl Allen	Sarah Crowell	Cherie Clapper	John Gibb
Ralph Arrandale, Co-Chair	Neill Driscoll	Laurice Salamack	Bill Jaycox	<b>Planning4Places</b>
Melissa Graham	Phil Skowfee, III	<b>Elected Officials:</b>		Katherine Ember
Katherine Hawkins	Robert Wilson	Phil Skowfoe	Albert Hodder	James Levy
		Richard Mix	Dean Rhinehart	<b>HGA, LLC</b>
				Kendall Magee

Agenda Item: Welcome and Introductions Presenter: Katherine Ember

Summary of Discussion:

1. Kathy opened the meeting. She introduced Ray Adams, photographer with the Consultant Team, who was touring both Fulton and Blenheim with staff from each Town, to take pictures throughout the planning area. He took pictures of the Committee and the first portion of the meeting.
2. Sarah introduced Kendall Magee from HGA, LLC – the firm providing implementation assistance for NY Rising.

Decision/Motions/Votes: N/A

Action Items: N/A Person Responsible: Due Date:

Agenda Item: Presentation by HGA on Eligible Projects Presenter: Kendall Magee

Summary of Discussion:

1. Kendall provided an overview of the general requirements of the CDBG-DR program and provided examples of projects types that are eligible and those that are ineligible.
2. Sarah asked Kendall to explain the importance of the connection between projects and Hurricane Irene. Kendall noted that except for the ineligible activities, if there is a connection between the project request and the storm and it focuses on protection and preservation, then the project should generally be within the program guidelines.

3. Sarah and Kendall mentioned the 10% administrative funding allocation is considered outside of the individual allocations. This could potentially be used for the coordinator position project in the Fulton/Blenheim project list and is something that will be looked at further.
4. Lin asked if the program is focused on rebuilding locally or if it can assist in building-up a region (economically). Kendall noted that the program has a focus on economic development and that if there is an economic development project that helps get products out of the region (the discussion focused primarily on agricultural products) that falls within the guidelines it could certainly be eligible – depending upon the exact nature of the project, the connection to the storm and increased resiliency component, and other factors.

Decision/Motions/Votes: N/A

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 Action Items: N/A

Person Responsible      Due Date  
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Agenda Item: Project List Review

Presenter: James Levy & Katherine Ember  
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**Summary of Discussion:**

1. Jim and Kathy presented the revised strategy and project list. The review focused on changes since the last meeting. They explained that the initial CDBG-DR eligibility review was done by staffers not involved in this project for an “outside review” of the projects with the program criteria. The results that came back suggest that some projects may need to be refined to remove any non-eligible projects, be broken into phases to meet the 2-year project completion timeline, or broken into several projects so that those that are important to the community but not eligible can remain as future resiliency recommendations. The Committee reviewed the changes in detail and provided comments on suggestions on changes, additions, and modifications to the draft document.
  - Jim and Kathy reviewed the infrastructure projects with the Committee noting that these are early in the development process and that more details will need to be developed. The Committee had several recommendations including the removal of Site 021: Pleasant Valley Road, 022 Mallon Road as projects and checking if Site 035 is labelled correctly as Cole Hollow Road. They did not think that these locations posed a problem during Hurricane Irene. They also recommended that Site 033: Route 30 which was not recommended as a project be considered as a project from a larger geographic scope as the location was plugged with gravel after Hurricane Irene. Management of upstream gravel deposits and potential gravel movement is necessary to keep Site 033 clear of debris. Kathy noted this issue would be addressed related to the gravel removal project on the Schoharie Creek.
  - Two additional culvert locations along Clauverwie Road and Blenheim Hill Road were recommended for consideration as they caused problems during Hurricane Irene and Clauverwie Road is the only north-south route on the east side of the creek and Blenheim Hill Road also is an important evacuation route .
2. Sarah asked if Troy could participate in the next meeting to explain more details on why these culverts, out of the hundreds located in the planning area, were the ones selected.

Decision/Motions/Votes: Projects generally okayed as drafted and presented. Some additional recommended modifications were requested and will be incorporated for review at the next meeting.

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Action Items: Revise project(s) per comments from Cmte.      Person Responsible: P4P Due Date: 10/11/14

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Agenda Item: Next Steps

Presenter: Katherine Ember

**Summary of Discussion:**

1. The next Planning Committee meeting will be held on October 9, 2014 at Blenheim Town Hall. October meetings will be held in Blenheim.
2. The next Public Engagement Meeting will be held in November.

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Action Items: N/A

Person Responsible:      Due Date:

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Agenda Item: Public Comment

Presenter:

**Summary of Discussion:**

1. Cherie Clapper discussed the West Fulton Fire Department project. She also mentioned that she recently discovered an evacuation plan for the Town of Fulton. She will pass this along to the Consultant Tam for review. It was mentioned that there may also be one for the Town of Blenheim. Cherie also mentioned that she is looking to have an open session discussion about all storm/disaster potential with OES and the Red Cross.

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Action Items: N/A

Person Responsible:      Due Date:

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