



Meeting Notes

Planning Committee Meeting

September 9, 2014 6:00 pm – 7:00 pm

16 James Street, Common Council Chambers, City Hall, Middletown, NY

Attendance:

City of Middletown Steering Committee:

Merritt Winners
Dalep Singh
Brian Dering
Jim Burtis, Co-Chair
Charlene Gabriel, Co-Chair
Tom Scott

New York State Dept. of State:

William C. Harding

Tetra Tech, Inc:

Ryan Conklin, PP, AICP
Russ Dudley
Cynthia Bianco
Becca Eith

Agenda Item: Welcome

Presenter: Tetra Tech/Conklin

Summary of Discussion:

1. A brief overview was given about the field visits done today. Tetra Tech personnel, Ryan Conklin and Russ Dudley, toured Middletown with City Officials and Committee members to see potential project sites.
2. Public Engagement Meeting #2 will be held on September 9th, from 7-9 at the City Hall following this meeting. Public Engagement Meeting #2 will have a presentation of the preliminary Hydraulic HEC/RAS model. Part I of the plan will also be presented as final draft, including the Vision Statement, and Goals and Objectives.
3. The next regular committee meeting is scheduled for Tuesday September 16th, from 4-6 at the Mulberry House Senior Center.

Action Items: N/A

Person Responsible:

Due Date:

N/A

N/A

N/A

Agenda Item: Project Discussion Based on Site Visit

Presenter: Tetra Tech/ Dudley/Conklin

Summary of Discussion:

1. The site visits are conducted to supplement what is available in the HEC-RAS modeling. Since the modeling does not show all physical characteristics of the water bodies, the site visits are necessary to fill in any gaps.
2. There are many projects Middletown DPW has on file in need of funding. With the assistance of NY Rising, these projects can come to fruition and be implemented.
3. A new project was identified during the site visit today at the previous psychiatric center. The potential is there to create a recreation center at this location. Services would be available to residents of both Wallkill and Middletown. Additionally, the parking lot of the location can be turned into a flood storage area.
4. There are ample opportunities to create green space and implement wetlands mitigation throughout the planning area.
5. A site visit will take place Friday, September 12, 2014 with SCAPE, landscape architecture firm, to further determine project potential

Action Items:	Person Responsible:	Due Date:
Continue developing projects	Ryan Conklin and Committee	ASAP

Agenda Item: Strategy Discussion Presenter: Tetra Tech/Conklin

Summary of Discussion:

1. Tetra Tech distributed the draft strategies and goals to the Committee prior to this meeting. The Committee will finalize both of these at the next Committee meeting on Tuesday, September 16. The strategies are due to the State on September 19.

Action Items	Person Responsible	Due Date
Lead the process of strategy development	Charlene Gabriel	A.S.A.P.

Agenda Item: Status of project/Other Items Presenter: Tetra Tech/Conklin

Summary of Discussion:

1. A potential project list is due by October 3, and will build upon strategies that are being developed.
2. There is the potential to have a joint meeting with the co-chairs from Wallkill to discuss projects benefitting both Middletown and Wallkill. Both community's co-chairs are communicating to set up an agreed upon date to meet.

Decisions/Motions/Votes: N.A.

Action Items N.A.	Person Responsible	Due Date
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End of Meeting Notes