



# Meeting Summary

## Clarkstown Planning Committee Meeting 2

July 23, 2014, 4:00 to 6:00 PM

Clarkstown Town Hall, Room 301, New City, NY

### Attendance:

*Committee Members:* Mark Brescher, Carol Donnelly, Michael Gach, John Eshoo, Luke Kalarickal, Doug Katz, Dennis Letson, Sgt. Jim McCormick, Peter Noonan, Gary Oteri, Joe Simoes, Sabrina Greco

*At Large Members:* Alex Gromack, Sabrina Greco

*GOSR Regional Lead:* Suzanne Barclay

*NYDOS Planners:* William C. Harding

*Consultant Team:* Nina Peek (AKRF), Flaam Hardy (AKRF), Lisa Nagle (Elan), Sue Rivers (Elan), Jackie Hakes (MJ Engineering), Michael LaPick (ASC)

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### Agenda Item: Welcome & Introductions

**Presenter:** Nina Peek

**Summary of discussion:** Nina began the meeting by introducing the Planning Committee members, the DOS and GOSR representatives and the Consultant Team. Planning Committee members returned Storm Damage and Visioning worksheets to AKRF and the ethics agreement to Suzanne Barclay. Nina gave an overview of the NYRCR program. The Planning Committee reviewed their work to date. The geographic scope was finalized to include the entire Town of Clarkstown. The focus of the asset inventory and risk assessment will be on areas of repetitive flooding. The Planning Committee gave further input on areas that have flooded repeatedly, areas that suffered substantial storm damage as well as critical issues facing the community.

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### Action Items

Person Responsible

Due Date

Return ethics agreement signed

Committee Members

ASAP to

Ethics@stormrecovery.ny.gov

Provide Storm Damage Photos

Committee Members

ASAP to Project

Webfolder or directly to Consultant Team

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### Agenda Item: Visioning Exercise

**Presenter:** Lisa Nagle, Committee Members

**Summary of discussion:** Lisa Nagle presented a draft vision statement and goals to the Planning Committee, created based on their worksheet responses and discussion at the previous meeting. The Planning Committee made suggestions for live edits of both the goals and the vision statement, which will be incorporated and presented at the public engagement meeting.

Action Items	Person Responsible	Due Date
Provide Revised Vision Statement/Goals	Consultant Team	7/24/14
Provide Additional Edits and Comments	Committee Members	7/29/14

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**Agenda Item:** Asset Inventory and Asset Mapping **Presenter:** Jaclyn Hakes, Committee Members

**Summary of discussion:** Jacklyn Hakes presented a preliminary asset inventory map and list that included assets within the 500 and 100-year floodplains and locations identified as FEMA critical facilities. Jackie asked the Planning Committee members to identify any missing assets or provide suggestions for developing the list. Jacklyn led a discussion to identify areas that were damaged during past storms, areas that were vulnerable to future storm damage, and areas in critical need of protection. Jacklyn introduced the community value component to each asset and went through examples of how to assign community value. All items in the inventory will be evaluated for risk in future flood events.

Action Items	Person Responsible	Due Date
Provide Community Value Survey	Consultant Team	7/24/14
Complete Community Value Survey	Committee Members	7/29/14
Revise Asset Map and Inventory	Consultant Team	7/30/14

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**Agenda Item:** Public Engagement Meeting #1 **Presenter:** Nina Peek

**Summary of discussion:** Nina Peek described the format and agenda of the Public Engagement Meeting scheduled for Wednesday, July 30, 2014 from 6:00 to 8:00 pm. The Co-chairs were asked to introduce the Committee and the project at the Public Engagement Meeting. The Planning Committee will help facilitate discussion at various stations in the venue, such as critical issues, asset inventory and vision and goals, and collect feedback. The Planning Committee will reach out to the Clarkstown community and invite them to the Public Engagement meeting. The Consultant Team provided posters to several Planning Committee members for posting and distribution, and an email invitation for members to circulate. Planning Committee members gave suggestions for publicity efforts.

Action Items	Person Responsible	Due Date
Email invitations, distribute flyers	Planning Committee	ASAP
Publicize Public Engagement Meeting	Planning Committee	ASAP

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**Agenda Item:** Schedule and Meetings **Presenter:** Nina Peek

**Summary of discussion:** Nina closed the meeting by discussing the upcoming Public Engagement event on 7/30 and the upcoming Planning Committee meeting on 8/13.