



Meeting Summary

Suffern Planning Committee Meeting 1

June 30, 2014, 5:00 to 7:00 PM
Suffern Community Center, Suffern NY

Attendance:

Committee Members: Beth Barone, Joel Kanasky, James Lyons, Bruce McClintlock, Daniel McInerney, Dina Schmidt, Bruce Simon, Roy Tschudy

At Large Members: Trish Abato, Jo Corrigan

Non-Committee Attendees: Fred Rella, Richard Karpp, Jack Meehan, Lois Hagen, Frank Hagen, Matt Byrne, Charles Sawicki, Christopher Jensen

GOSR Regional Lead: Lori DuBord (Acting), Suzanne Barclay

NYDOS Planners: William Harding, Barbara Kendall

Consultant Team: Chris Robbins (AKRF) Flaam Hardy (AKRF), Elizabeth Matamoros (AKRF), Allie Zamow (ASC), Susan Rivers (Elan)

Agenda Item: Welcome & Introductions

Presenter: Chris Robbins

Summary of discussion: Chris Robbins began the meeting with an introductory statement of the NY Rising Communities Reconstruction (NYRCR) Program, and introduced the consulting team to those in attendance including committee members. The committee members and other members of the audience introduced themselves with a brief statement about flooding in Suffern and their vision for “building back better” within the community.

Agenda Item: Overview of NYRCR Program

Presenter: Lori DuBord

Summary of discussion: Lori DuBord gave an overview of the NYRCR Program by describing the goals of the program and where the funding comes from. She also presented an overview of the components of the planning process and what the final product will consist of.

Agenda Item: Ethics

Presenter: Lori DuBord

Summary of discussion: Lori Dubord described the expectations that the Governor’s Office of Storm Recovery (GOSR) has of committee members and requested they all read and sign the ethics agreement before the next meeting.

Action Items

Person Responsible

Due Date

Provide ethics agreement	Lori DuBord	ASAP
Return ethics agreement signed	Committee Members	Next meeting (7/17)

Agenda Item: Schedule and Meetings **Presenter:** Chris Robbins

Summary of discussion: The second planning committee meeting will be held July 17, at 5:30pm. The third planning committee meeting will be held July 31, at 5:30pm. Starting in August, the committee decided to meet the second and fourth Thursday of each month from 5:30-7:30pm. The first public engagement meeting will be held Tuesday, July 22, time TBD. All meetings will be held at the Suffern Community Center. Allie Zamow described ConstantContact, an email distribution system, and explained that committee members will be receiving emails before each meeting with the upcoming agenda and the summary from the previous meeting. Allie will also be providing the committee with materials to help publicize future public engagement events.

Agenda Item: Today’s Committee Input **Presenter:** Chris Robbins, Committee Members

Summary of discussion: Chris Robbins led the committee in determining a geographic scope for the Suffern NYRCR Plan to determine where the group would focus their planning efforts. The committee decided to keep the village boundary as the geographic scope as to not exclude any part of the village, although a lot of storm damage and potential project ideas are focused along the Mahwah River, Ramapo River and in the West Ward. The scope may also be expanded to include a small part of Mahwah, NJ at the Suffern Border where the Mahwah River crosses into NJ. Chris Robbins led a discussion to identify areas that were damaged during past storms, areas that were vulnerable to future storm damage, and areas in critical need of protection. The committee also began discussing some of the Village’s critical issues in relation to emergency preparedness and response and vulnerability of key assets and services. Finally, Chris introduced the concept of a vision statement and provided an example to the committee.

Agenda Item: Committee Assignments **Presenter:** Project Consultant Team

Summary of Discussion: Chris Robbins discussed the input needed from the Planning Committee and handed out the worksheets.

Action Items	Person Responsible	Due Date
Visioning and Storm Damage Worksheets	Planning Committee	~July 14th
Provide photographs of storm damage in Webfolders	Planning Committee	July 17th
Review Local and Regional Plans	Consulting Team	July 17th
Prepare Geographic Scope Map	Consulting Team	July 17th

Decisions/Motions/Votes: It was decided that planning committee meetings would take place July 17, July 31, and starting in August, on the second and fourth Thursday of every month, between 5:30 and 7:30pm at the Village Community Center, 41 Washington Avenue, Suffern, NY.