



Town of Wallkill  
NYRCR Program  
Committee Meeting #1  
(Kick Off)



## **Agenda**

**NY Rising Communities Reconstruction Program  
NYRCR Walkkill Planning Committee Kick-Off Meeting  
Thursday, July 10, 2014  
5:00pm-7:00pm, Walkkill Town Hall, 99 Tower Drive  
Building A**

1. Welcome, Introductions and Roles
  - a. NYRCR Staff & NYS Department of State Planners
  - b. NYRCR Walkkill Planning Committee Members
    - i. Discuss Roles of Co-Chairs
  - c. Tetra Tech Team
  - d. Communications, Information Exchange & Approval Protocols
  
2. Today's Goals
  - a. Overview of the NYRCR Program
    - i. Review of NYRCR Planning Process
    - ii. Review CDBG-DR program guidelines
  - b. Review of the NYRCR Walkkill Plan Components
  - c. Hit the Ground Running
    - i. Geographic Scope
    - ii. Storm Damage
    - iii. Critical Assets

1. Discuss critical assets in the community
2. Identify committee members for Critical Asset Inventory
- iv. Discuss Regional Issues
- v. Establish draft vision
- vi. Begin to identify short, mid and long term goals
- d. Public Outreach Strategy
  - i. Public Engagement Meeting #1
    1. Date and Time
    2. Potential Locations
    3. Methods of Advertisement
  - ii. Public Engagement Meeting #2
    1. Tentative Date and Time for the meeting
    2. Potential Locations
  - iii. Identify key stakeholder groups in the community
- e. Committee Meeting Schedule – every two weeks
  - i. Establish the dates, time and Location
3. NYRCR Administrative Discussion
  - a. Ethics Document and Discussion
4. Meeting conclusion

### **CONTACT**

NYRCR Regional Lead  
Lori DuBord  
ldubord@stormrecovery.ny.gov

NYRCR Wallkill Community Planner – Emily Slotnick  
Phone: 508.287.8665  
Email: Emily.Slotnick@tetrattech.com

### **More Information**

<http://stormrecovery.ny.gov> (Main Site)  
<http://stormrecovery.ny.gov/resources-0> (Plan Elements)  
<http://stormrecovery.ny.gov/nyrcr/faq> (FAQs)



## NYRCR Town of Wallkill

NY Rising Communities  
Reconstruction Program

Working Together to Build Back  
Better

## Welcome

### Introductions, Roles

- NYRCR Staff, NY Department of State Planners
- NYRCR Town of Wallkill Committee
  - Name, residence/business, community role
- Tetra Tech
  - Lead Local Community Planner – Emily Slotnick
  - Others (now and later)
  - Communications Protocols
    - ✓ To review and approve materials, provide feedback
    - ✓ To communicate with Planning Committee members

## Today's Goals

- NYRCR Program Objectives, Overview
- Discuss NYRCR Plan Process and Components
- Discuss Public Engagement Strategy
- Discuss Immediate next steps
  - Identify Meeting Dates/Locations
  - Create Subcommittees (if necessary)
  - Identify Geographic Scope
  - Define Vision
  - Identify Critical Issues
  - Identify Damages



## Understanding the NYRCR Program

- New York State and Governor Cuomo providing \$650M+ planning/implementation for hard-hit communities (Sandy, Lee, Irene, 2013 floods)
  - Community Development Block Grant-Disaster Recovery (CDBG-DR) funds
  - Round 1: 102 communities; Round 2: 22 communities
  - NYRCR Town of Wallkill: Up to \$3M
  - Amounts based on federally-assessed storm damage

## Understanding the NYRCR Program

- NYRCR Program Goal
  - “... to empower the State’s most impacted communities with the technical expertise needed to develop thorough and implementable reconstruction plans to build physically, socially, and economically resilient and sustainable communities so as to rebuild New York’s communities in a way that will mitigate against future risks and build increased resilience.” <http://stormrecovery.ny.gov/nyrcr/faq>
- Bottom-up community participation & collaboration
  - Identify assets/risks, needs/opportunities
  - Best options/viable alternatives

## Qualifying for CDBG-DR

- Is the project eligible under traditional CDBG?
  - Public facilities and improvements, and privately-owned utilities
  - Relocation planning, capacity building
  - Acquisition of real property
  - Clearance, rehabilitation, reconstruction, and construction of buildings
  - Economic development assistance

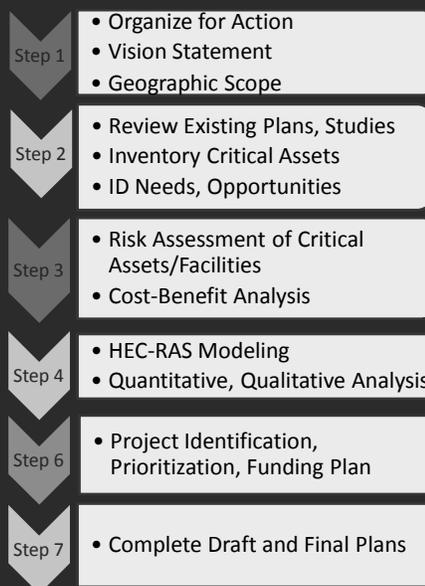


## Qualifying for CDBG-DR

- Is there a direct link between the project and the disaster?
  - Does it address damage caused or exacerbated by a storm?
  - Does it address emerging issues that have been exposed and identified as a result of the storm?
  - Does it create greater resiliency against future storms?



## Program Steps



PUBLIC ENGAGEMENT

## Initial NYRCR Town of Wallkill Plan Components (due early August)

SECTION 1	DESCRIPTION
<b>Overview</b>	Describes NYRCR Program and its objectives, land uses, housing stock, demographics, hazard history
<b>Geographic Scope</b>	Identifies the geographic boundaries for the NYRCR Town of Wallkill Plan
<b>Description of Storm Damage</b>	Irene, Lee, Sandy
<b>Critical Issues</b>	Focuses on gaps/needs to improve safety, economic revitalization, sustainability, housing, natural systems, and others
<b>Community Vision</b>	Statement that expresses desired outcomes for recovery and resiliency
<b>Relationship to Regional Plans</b>	Examines links between land use and critical issues region-wide

## Initial NYRCR Town of Wallkill Plan Components (due late August)

SECTION 2	DESCRIPTION
<b>Description of Assets</b>	Inventories and describes facilities/assets critical to recovery/resiliency efforts Examples: fire house, medical care, grocery store, pharmacy, school, social service providers, evacuation shelters, etc.
<b>Risk Assessment</b>	Evaluates and determines potential risk for damage or loss as a result of future disaster events; includes hydraulic (HEC-RAS) modeling
<b>Needs &amp; Opportunities Assessment</b>	Describes existing needs and opportunities to advance recovery and future resiliency Examples: flood mitigation, housing, economic revitalization, infrastructure repair, etc.

## Project Timeline

- JULY 2014
  - ✓ By July 18 – Public Engagement Meeting #1
- AUGUST 2014
  - ✓ By August 1 – CR Plan Section 1
  - ✓ By August 22 – CR Plan Section 2
  - ✓ By August 29 – Public Engagement Meeting #2
- SEPTEMBER 2014
  - ✓ By September 12 – List of Strategies
- OCTOBER 2014
  - ✓ By October 3 – List of Projects and Actions
  - ✓ By October 22 – Draft 1 CR Plan

## Project Timeline

- NOVEMBER 2014
  - ✓ By November 14 – Draft 2 CR Plan
  - ✓ By November 14 – Public Engagement Meeting #3
- DECEMBER 2014
  - ✓ By December 5 – Final CR Plan
- JANUARY 2015
  - ✓ By January 16 – Public Engagement Meeting #4

## Hitting the Ground Running Today's Agenda

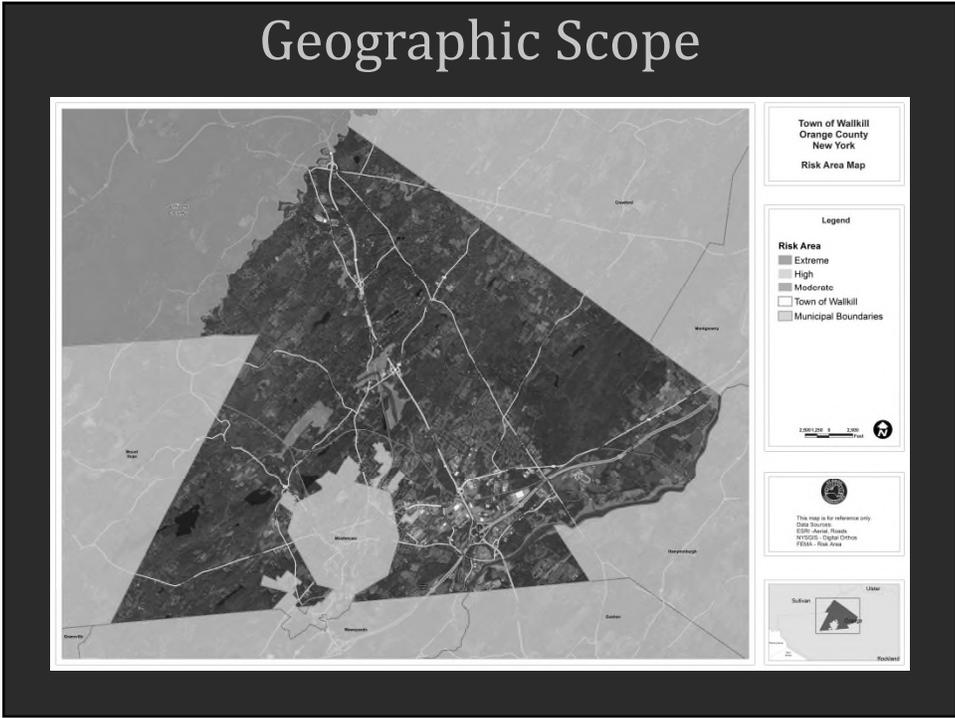
- Advancing Initial Plan Components – Section 1
  - Establish Geographic Scope
  - Discuss Storm Damage
  - Discuss Critical Assets & Regional Issues
  - Establish Vision Statement
  - Discuss Public Outreach Strategy
  - Develop Meeting Schedule



## Geographic Scope

- Area where assets are most at risk
- Area where reconstruction, future construction, or other resiliency measures should be encouraged





## Description of Storm Damage

- Remember – Must be a direct link to damage from Irene, Lee, and/or Sandy to justify each proposed project!!!

Resources for Storm Damage Details	Status
Walkill Guided Tour	Completed June 16 with Town Supervisor and Commissioner of Public Works
Committee input via mapping exercise	To complete at the end of this kick-off meeting
Local Stakeholder Feedback	To be gathered through outreach over the coming weeks/months
Local, State, Regional, Federal Documentation	Data collection in process

## Inventory of Assets

- Identify assets in each “asset class,” or category
  - a. Economic
  - b. Health and Social Services
  - c. Housing
  - d. Infrastructure Systems
  - e. Natural and Cultural Resources
  - f. Socially Vulnerable Populations
- Provide additional detail on all assets identified
  - Asset located in “Extreme” and/or “High-Risk Areas”?
  - Asset defined as critical facilities by FEMA (essential to health and welfare of the whole community, especially after hazard events)?
  - Identify Community Value
  - Identify Vulnerability

### EXAMPLES of ASSETS

- Emergency service facilities (EOCs)
- Police, fire stations
- Public works facilities
- Schools
- Food stores
- Medical facilities
- Pharmacies
- Medical supply vendors
- Evacuation shelters
- Jails and juvenile detention centers
- Senior, vulnerable population housing
- Disaster assistance services

## Assets: Economic

- What elements of the built, natural environment are paramount to economic health:
  - Office buildings, industrial parks and manufacturing facilities, downtown center/commercial district, seasonal and tourist destinations, major employers
- What Investments Could Restore, Enhance Future Economic Development?
  - Protect / Strengthen Business Areas
  - Capitalize on Assets, Key Features
  - Diversify
  - Ensure Continued Access to Employment
  - Back-up Systems



## Assets: Housing

- Which neighborhoods are most vulnerable?
- What types of housing are most at-risk?



## Assets: Infrastructure

- What is at-risk?
  - Transportation Systems
  - Roads, bridges
  - Water/Wastewater Facilities
  - Electric Grid
  - Communications
  - Fuel



## Assets: Health and Social Services/Community Facilities

- Preserve Uninterrupted Emergency Response and Medical Services
- Protect Educational Facilities
  - Other assets include health care, day care, and elder care facilities, emergency operations, government and administrative services



## Assets: Natural and Cultural Resources

- Open Space Resources to be Incorporated into Resiliency Planning
  - Wetlands, floodplains, riverbanks, recreation facilities, parks, public access, open spaces, agricultural areas
  - Religious establishments, libraries, museums, historic landmarks, performing arts venues

## Regional Issues and Plans

- Regional Economic Development Council (Mid-Hudson and Orange County Business Association and Orange County Partnership)
- Orange County Water Authority Mid-County Water Supply Feasibility Study
- Wallkill Watershed Conservation and Management Plan
- Mid Hudson Regional Sustainability Plan
- Orange County Transportation Council Long Range Transportation Plan, 2011
- Concurrent City of Middletown NYRCR Planning Process



## Vision Statement

- Vision Statements can be short-, mid-, or long-term
- What is the realistic “favorable future” we want to see in Wallkill?
- Reduce risk, increase community resiliency
- Solution-focused, comprehensive
- Community-inclusive of all demographics, especially the most vulnerable who struggle with self-protection and rely on services susceptible to disruption
- How can we capitalize on current assets?
  - Social, economic, natural, cultural, other

## Public Engagement Strategy

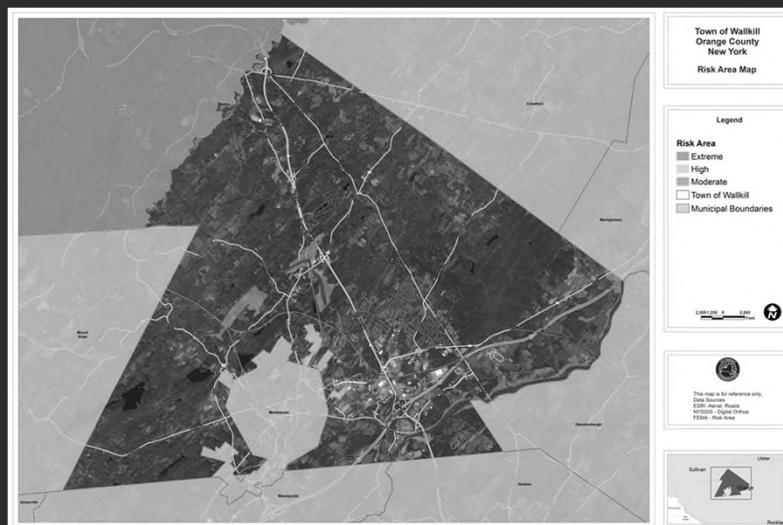
- Identify audiences, stakeholders
  - Primary residents, out-of-town property owners
  - Businesses, non-governmental organizations
  - First responders, emergency management teams
- Identify engagement techniques, outlets
  - Public meetings/workshops, websites, e-campaigns, social media, public access channels, mailings, ads, special events, high-traffic venues
- Develop timeframe for action
  - Schedule PM #1 – Need date and time
  - Schedule PM #2 – Need date and time
- Photos, photos, photos!



## Committee Meetings

- **Committee Meeting Frequency**
  - When? Where? Time?
- **Expectations of Consultant Team**
  - Agendas and meeting minutes distributed in advance
  - Agendas to reflect current elements in process, next steps
  - Provide all materials for informed decisions making, including presentations by subject matter experts
  - Ensure that meetings will begin/end on schedule
  - Encourage public participation throughout planning process
- **Expectations of Committee Members**
  - Regular attendance and active participation
  - Respect all ideas
  - Encourage community participation in all public events

## Storm Damage Mapping Exercise



## Contact

- NYRCR Regional Lead
  - Lori DuBord
  - Email: [ldubord@stormrecovery.ny.gov](mailto:ldubord@stormrecovery.ny.gov)
  - Phone: (845) 334-8991 *office*
- NYRCR Town of Wallkill Community Planner
  - Emily Slotnick
  - Email: [Emily.Slotnick@tetratech.com](mailto:Emily.Slotnick@tetratech.com)
  - Phone: 302.283.2250; 508.287.8665
- More Information
  - <http://stormrecovery.ny.gov> (Main Site)
  - <http://stormrecovery.ny.gov/resources-0> (Plan Elements)
  - <http://stormrecovery.ny.gov/nyrcr/faq> (FAQs)

\*Photos non-attributed are courtesy of Tetra Tech

## Adjourn





# Meeting Notes

## Planning Committee Kick-Off Meeting

July 10, 2014 5:00 pm – 7:00 pm

Wallkill Town Hall, 99 Tower Drive, Building A, Wallkill, NY

**Attendance:** (Members, Planner, Firm Representatives, Invited Guests)

**Town of Wallkill Grove Steering Committee:**

Inder Kumar  
April Haas  
Robert Berman  
Ronald Broas  
Neil Meyer  
Jeff Hutchinson

**New York Rising Program**

Lori DuBord

**New York State Dept. of State:**

William Harding  
Lisa Melville

**Guests**

Lou Ingrassia, Commissioner of  
Public Works  
  
Dan Depew, Supervisor

**Tetra Tech, Inc.:**

Greg Brunelle  
Susan Roth

Agenda Item: Introduction Presenter: Lori DuBord/Greg Brunelle

Summary of Discussion:

1. Greg Brunelle welcomed the committee members, introduced himself and Susan Roth as the consultant planning team from Tetra Tech. He is the Deputy Project Manager for this project, and the Community Manager for the New York Rising (NYCRC) in this town will be Emily Slotnick, who could not be at tonight’s meeting. Also Cynthia Bianco is the Project Manager for Tetra Tech. She will also be at the meetings on occasion. He then invited Lori DuBord to introduce herself.
2. Lori DuBord is the Regional Lead for the New York Rising Program, and the conduit between the consultant planners and the state program. She worked with the members present to form the Committee and expressed appreciation for everyone’s willingness to participate. She will be able to assist the community with any questions regarding the state program and guide this effort to a successful conclusion. Lori then introduced Lisa Melville and William (Bill) Harding.
3. Other members of the committee were invited to introduce themselves and provide a brief background.

Decision/Motions/Votes: N.A.

Action Items: N/A	Person Responsible:	Due Date:
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Agenda Item: Today’s Goals Understanding NYRCR Presenter: Greg Brunelle

## Summary of Discussion:

1. The NYRCR program was created in response to the need to address flooding and recovery in hard hit communities during the storm events of Irene, Lee and Sandy. The funding is from the Community Block Development Grant-Disaster Recovery (CBDG-DR, which is a federal funding source. This program is in its second round of communities. The first round included 102 communities; the second includes 22 communities across New York. The NYRCR program is unique because it allows communities to address more than just infrastructure and allows the community to address other needs, such as economic development projects that will allow the community to “build back better,” and be more resilient when facing the next flooding event.
2. The town of Wallkill is eligible for up to 3 million dollars that can be used to fund programs and projects identified during the planning phase of this program. Projects identified by the Committee must tie back to storm recovery and enhance resiliency during the next major flood event.
3. The CBDG-DR program is a federal program to help aid communities in their effort to recover from significant storm events. Projects that qualify for CDBG-DR funding include public and privately owned facilities and utilities improvements, relocation, flood capacity building, acquisition of property, clearance, rehabilitation, and construction of buildings, economic development assistance. The planning team and state will help the community understand what projects would be eligible for assistance under this program. There was some discussion of the difference between CBDG, CBDG-DR, and FEMA funding programs. CBDG-DR funding under this program can be used to help the community to “build back better” and be more resilient when facing the next storm.
4. The Committee will develop a list of projects and analyze these projects in order of the positive impact that will have on restoring the community after a flood event. These projects will also be analyzed for feasibility in terms of completion and permitting in order to ensure eligibility for CDBG-DR funding. At the end of this planning process, the committee may have identified and prioritized projects that exceed the potential funding of the NYRCR program, however, the planning team will identify other potential sources of funding that can be used to complete the projects. In summary, there will be a plan on the shelf that will identify and rank short and long term projects in the Town of Wallkill. This document can then be used to help justify the funding for these future projects when seeking grants.
5. The goals of this meeting include:
  - Establishing meeting dates for committee meetings and for the first public engagement meeting;
  - Establish the geographic scope of the planning effort;
  - Preliminarily discuss the community’s critical assets and their role in the planning process;
  - Review the impacts that resulted from Irene, Lee, and Sandy; and,
  - Establish a process to develop a Vision Statement.
6. Recently Tetra Tech (TT) planners took a tour of Wallkill and sat with the Supervisor to better understand the flooding issues and other impacts that resulted from the storms. The process of looking at available data and plans has already begun.

7. The “Rising to the Top” program is a special award for communities that exceed certain goals in their NYRCR planning process. The criteria have not been set for this program at this time.
8. Lori DuBord stated that the community is eligible for up to 3 million dollars, and that her office and the New York Department of State (NYSDOS) would be working with the community to ensure that projects selected had the potential of spending the full 3 million dollars preliminarily allotted for this community.
9. The NYCRC planning process is “bottom up process” and involves working with the community to understand the impacts of the storm events, and the needs and opportunities of the community.

Decision/Motions/Votes: N/A

Action Items: N/A	Person Responsible	Due Date
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Agenda Item: Program Steps/Plan Components	Presenter: Greg Brunelle	
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Summary of Discussion:

1. The Planning team has already begun the tasks of collecting information for the plan.
2. The Planning Team will be working with its technical group to assess existing flood modeling and engage in additional hydraulic (HEC-RAS) modeling of the community. This will support a comprehensive and science-based understanding of the flooding issues as well as the anticipated impacts upon critical assets and the potential for reducing flooding based upon actions being taken (e.g. engineering solutions, etc.).
1. Section One of the plan is due in early August. Section One includes a description of the program and its objectives and an overview of the community to include specific critical assets, economic and demographic profile, infrastructure, damage and impacts specific to the storms, other risks/threats and includes the vision statement, objectives and strategies.
2. Section Two is due in late August. This section will contain a list of critical assets, and a risk assessment of the flooding of these assets. The final part of this section will include a definition of the needs and opportunities that will advance the recovery and future resiliency of the community.
3. Decisions/Motions/Votes: N/A

Action Items	Person Responsible	Due Date
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Agenda Item: Public Engagement and Project Timeline.	Presenter: Greg Brunelle	
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Summary of Discussion:

1. Tetra Tech presented an overview of the project timeline:
  - By September a list of Strategies that will be developed.
  - In October a prioritized list of projects and actions, and the first draft of the Plan is due.

- In November, a second draft will incorporate the committee’s comments and will be presented in Public Engagement meeting #3, which will be set by mid-November.
- The final plan is due by December, and the final Public Meeting will occur in January.

Decisions/Motions/Votes: N/A

Action Items

Person Responsible

Due Date

Agenda Item: Critical Assets

Presenter: Greg Brunelle

Summary of Discussion:

1. TT explained that Critical Assets are those areas or things that the community wants to protect from flooding. Examples of critical assets can fall into the broad categories of Economic, Health and Social Services, Housing, Infrastructure, natural and cultural systems and socially vulnerable populations. Critical assets can include schools, police and fire stations, grocery stores, medical facilities, evacuation shelters as a few of the examples. The list of Critical Assets is defined by the committee.
3. The first major task of the committee will be to begin an inventory and review of the critical assets.

Decision/Motions/Votes: N/A

Action Items: N/A

Person Responsible

Due Date

Agenda Item: Geographic Scope

Presenter: Greg Brunelle

Summary of Discussion:

1. The geographic scope was discussed by the committee. The geographic scope can go beyond the town boundaries.
2. The City of Middletown is also going through the NYCRC program. The committee discussed potential areas of collaboration with Middletown that could have regional benefit, including an area close to the Town/City border near 211 that has experienced significant flooding. Another area is along County Route 78 where flooding occurs in both municipalities. This second area affects the ability to move emergency vehicles and evacuation efforts. It was noted that the issue of this flooding was the subject of a recent joint public hearing between the City of Middletown and the Town of Wallkill. These areas are also addressed in the City of Middletown and the Town of Wallkill Hazard Mitigation Plan.
3. Lori DuBord recommended having a joint meeting with the City of Middletown NYRCR committee to discuss issues and infrastructure that may support a regional solution. The potential of a regional project could mature over the course of this planning process, and would benefit everyone in this region. The NYRCR program encourages projects that benefit the local economy and safety of the broader community.

4. Based on discussion of storm impacts, existing infrastructure and the types of projects initially being considered, the Committee determined that the geographic scope of the plan will remain the jurisdictional boundaries of the town for the time being. Should projects or other aspects of the planning process emerge that require or where it makes sense to engage with communities adjacent to Walkkill, this issue may be re-visited.

Decision/Motions/Votes: N/A

Action Items: N/A

Person Responsible

Due Date

Agenda Item: Description of Damage from the Storm

Presenter:

Greg Brunelle

Summary of Discussion:

2. The committee was invited to characterize the storm events that caused the most damage. The following information in this section is a summary. Most of the damage occurred with Irene and Lee. Sandy was a wind event that did not have much precipitation, but the severe winds caused loss of power.
3. Irene was the worst event, however, Lee closely followed Irene, and the precipitation fell on saturated land and storm systems.
4. All of the Town's wells and water and sewer infrastructure serve about half the population of the Town and were affected. The town had lost one of the pumping stations, if they lost one more; the Town would have been out of water for a long time until the Town could fix it. The wells are along the Walkkill River. The Sewer Plant is back from the river, but the risers need to be elevated so that the river does not breach the risers.
5. When the power was out, all the major intersections lights were out, and the traffic had to be directed by the police force. These intersections are heavily traveled and need backup generators to keep them working.
6. Flooding occurred for these major routes: Galleria Road, the double tunnels, County Route 78 by High Barney Road, and end of 211 in Walkkill. Smaller roads with flooding included the intersection of Winding Brook and Bedami, Van Buren and Process Valley by the dam. Lee Wood flooded but residents had a second way out.
7. Major businesses that were flooded include Elliot's, the fairgrounds, Pizza Hut, Citizens Bank, the Dollar store and more businesses in that area were shut down. The Shop Rite on 211 did not flood. The drainage from the Shop Rite plaza flows under the paved and built areas, then under 211 to Silver Lake.
8. Residents in the town had a lot of basement flooding. The Town predicts that 80% of the sump pumps go directly into the sewer and is trying to educate the public to pump their basement water outside the house. It is illegal for the building department to check the sewer pump outflow as a single task. The town has to go into the home for another reason and notice it.
9. In Scotchtown, near Bedami and Loch Lomand, Sewer reversed flow because of the water pressure, and sewage overflowed into houses.

10. There was concern about flooding around Crystal Run and the ability of people to access health care. There is an issue with flooding along Exit 122, but it is being addressed and construction is underway. This project will address flooding on Crystal Run.
11. A different access road to the wells needs to be built. It is next to the river, and floods easily and the Town does not have access to the wells.
12. When there is a major flood event 17 is flooded out between exit 119 and 120. There is a culvert under 17 that is undersized for a major storm event. The road is going to be Interstate 86, and the road improvements have already been done. There are two choices to solve the problem, elevate the road or provide better storage upstream so that it does not flood. This can be analyzed in the study.
13. The Wallkill Fire Department went into the city to help rescue people. They also helped pumped out basements in the Town. The Wallkill Fire department is run by volunteers.
14. There is a dam on Silver Lake that is a high dam and was completely rebuilt 15 years ago. The dam in Pocatello Lake is an earthen dam that has not been maintained, and the Town does not have any control over the flow. The Town has an agreement with the owners of Silver Lake and access to it when it should be lowered prior to a storm event. The dam is owned by the Association of Silver Lake. Under an emergency declaration the Town has the authority to open the dam. On Jays Lake, the dam is made of wooden board that they would break if they need to release it.
15. During Sandy, the Town of Wallkill was out of power for three days. What more directly impacted the Town was the lack of fuel from the people coming from New Jersey to get gas. Rationing had to occur. It may be important to develop gas storage for emergency vehicles. Power outages affected the ability to pump water, and maintain intersection traffic flow. The intersections are too busy and lack of control on the intersections affected the ability of people to get needed services and affected the safety of the roads. The Town does not have many auxiliary roads and one shut down affects traffic in the entire area.
16. Orange County is an evacuation pathway for New York City and for emergencies related to Indian Point, and this should be a consideration when planning for future emergency events.

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Agenda Item: Regional Plans

Presenter: Greg Brunelle

Summary of Discussion:

1. TT presented a list of regional plans, and invited the committee to determine if the list was complete. The Town of Wallkill recently completed a water infrastructure plan. It defines the infrastructure and provides a list of the infrastructure, its capacity, age, and condition. The Town is currently working on a similar plan for sewer infrastructure plan.
2. Supervisor Dan Depew mentioned that the Town did a Hazardous Mitigation Plan in conjunction with the city of Middletown which includes many of the areas that were affected by the Wallkill River. The Town of Wallkill received a \$90,000 grant to do the project.

Decision/Motions/Votes: N/A

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Action Items: Obtain copies of the Towns Infrastructure Plans      Person Responsible: Emily Slotnick  
Due Date: ASAP

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Agenda Item: Vision Statement      Presenter: Greg Brunelle

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Summary of Discussion:

1. Greg Brunelle provided a description of the purpose of the vision statement and provided examples. He asked one of the members of the committee to head the process of creating a vision statement.

Decision/Motions/Votes: Neil Meyer will head the process of putting together the Vision Statement, which will be discussed at the next meeting. The committee agreed to give him ideas by Tuesday the 15<sup>th</sup>, and Neil will craft a draft to be mailed out by Friday the 18<sup>th</sup>.

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Action Items: Develop vision statement      Person Responsible: Neil Myer      Due Date: 7-18-2014

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Agenda Item: Public Engagement/Meeting Dates      Presenter: Greg Brunelle

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Summary of Discussion:

1. The committee discussed ideas concerning the public meeting outreach. Tetra Tech is also exploring using a dial in system. The Town has a Facebook page and can post a notice on their website.
2. The committee meetings will generally be the second and fourth Thursday, from 5-7. However the Public Engagement meeting was set for the 24<sup>th</sup> and the committee will meet on the 17<sup>th</sup>. The committee meetings in August will be on the 14 and 28<sup>th</sup> of August. There will be a meeting next week to discuss critical assets.
3. The following was discussed as the best ways to reach out to the public:
  - o The town has the ability to live stream the meetings, and if a community member could not make it, they could tune into a public channel and watch the meeting. In addition, questions by email could be accepted in real time and be answered at the meeting. After the meeting, a copy of the proceedings could be taped and addition comments from the public could be solicited.
  - o The water bills go out quarterly, and a water bill just went out. The tax bills do not go out until January. This could be used as a way to advertise future public engagement meetings.
  - o The Town has an email blast list and a Facebook page that can also be used to inform the public. Public announcements appear on Channel 23 and Channel 6. These televised announcements would be free.

Decision/Motions/Votes: N/A

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Action Items: Start advertising the Public Engagement Meeting, and set up an email that can be used during the public meeting for remote comments      Person Responsible: Tetra Tech      Due Date July 14, 2014

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Agenda Item: Conclusion/Additional Items

Presenter: Greg Brunelle/Lori DuBord

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Summary of Discussion:

1. The committee members are required to attend meetings - a policy of non-attendance may be adopted.
2. The committee chairs will have a prominent role in the process, and will be the local face of the committee and this process.
3. The ethics policy will be emailed to the committee members. All members are required to sign that they received and read and agreed to the terms of the ethics policy. Send questions about the ethics policy to Lori DuBord.
4. Lori DuBord stated that any programmatic questions needed to be sent to her to answer. Emily Slotnick would be the committee's point of contact for the contents of the plan.
5. Tetra Tech Hydraulic Engineers will be coming to the meeting to talk with the committee at an appropriate point in the process.

Decision/Motions/Votes: N/A

Meeting adjourned

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Action Items:

Person Responsible

Due Date

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Town of Wallkill  
NYRCR Program  
Committee Meeting #2



## Agenda

### **NY Rising Communities Reconstruction Program NYRCR Town of Wallkill Committee Meeting**

Thursday, July 17, 2014

5:00pm-7:00pm, Wallkill Town Hall, 99 Tower Drive, Building A

1. Welcome, Introductions, and Roll Call
2. Approve the NYRCR Town of Wallkill Vision Statement

*For the preservation of our future, the Town of Wallkill stands united to build a more resilient community of tomorrow. The Town of Wallkill aspires to strengthen our infrastructure, not only to manage future storms, but also to ensure the future growth, development, and sustainability of our community. Together with our neighbors, both within the Town of Wallkill and in the surrounding areas, we can establish a safer, more economically viable community and protect the spirit of the town for generations to come.*

3. Public Engagement Meeting #1, 7/24, 5-7pm, Town Hall
  - a. Public Outreach Update
  - b. Overview of Public Meeting format, roles, and responsibilities
4. Public Engagement Meeting #2
  - a. Tentative Date and Time for the meeting
  - b. Potential Locations
5. Risk Assessment - Community Asset Inventory
  - a. Review Purpose
  - b. Present and review draft list of Critical Assets for review
  - c. Assign committee-member roles to review and verify list of Critical Assets by 7/23.
6. Meeting conclusion



NY Rising Communities  
 Town of Wallkill NYRCR Planning Committee Meeting Sign-In Sheet  
 Thursday, July 17, 2014 – 5:00pm-7:00pm

Name	Agency	Phone Number	Mailing Address	e-mail address
FRANK LoStake		914 443 2233	46 JASMIN DRIVE MIDDLETOWN	TRXSARRORS@AOL.COM
Robert Baerman		845 771-8835	431 W. W Rd Middletown N.Y. 10940	rbaerman@hvc.17c.org
Neil Meyer		646 505 9196	10 ROSS Lane 10941	NMEYER@AOL.COM
Jeff Hutchinson		609-2686	44 Lock Memorial Middletown	JEFFHUTCHINSON70@gmail.com
Lou Ingrassia Jr	T.O.W.	326-1435 845	ON FIRE	
Lori Dubard	NYRCR	334-8941		ldubard@stormrecovery.ny.gov
Becca EHM	TF	856-296 5382	1000 The American Road Mans Plains, NJ 07450	becca.ehm@starktech.com
Cynthia Briscoe	TF	913-690 8044		cynthia.briscoe@starktech.com
Emily Stotnick	TF			emily.stotnick@starktech.com



# Meeting Notes

## Planning Committee Meeting

July 17, 2014 5:00 pm – 7:00 pm

Wallkill Town Hall, 99 Tower Drive, Building A, Wallkill, NY

**Attendance:** (Members, Planner, Firm Representatives, Invited Guests)

**Town of Wallkill Grove Steering Committee:**

Frank LoSayro  
Robert Beemer  
Neil Meyer  
Jeff Hutchinson

**New York Rising Program**

Lori DuBord

**Guests**

Lou Ingrassia, Commissioner of  
Public Works

**Tetra Tech, Inc.:**

Emily Slotnick  
Cynthia Bianco  
Becca Eith

Agenda Item: Introduction

Presenter: Lori DuBord/Emily Slotnick

Summary of Discussion:

1. Emily Slotnick welcomed committee members and introduced Cynthia Bianco and Becca Eith of the Tetra Tech planning team. Emily Slotnick introduced herself as the Community Manager and explained the upcoming tasks at hand ahead of the first public engagement meeting being held on Thursday, July 24, 2014. Becca Eith serves as public outreach support for Roseann Cordelli, the head of community outreach.
2. Lori DuBord encouraged Committee members to seek out at least two additional individuals to join the Committee. She also discussed current Committee members' responsibilities in signing and returning the Ethics and Code of Conduct.
3. Members of the committee were invited to introduce themselves.

Decision/Motions/Votes:

1. A modification was made to the vision statement to include the phrase "of all ages and abilities". The four Committee members present unanimously approved the vision statement.

Action Items: N/A

Person Responsible:

Due Date:

Agenda Item: Public Meeting #1

Presenter: Emily Slotnick

Summary of Discussion:

1. This meeting will be broadcast on the Town's public access TV. Tetra Tech will work with Orlando, the Town videographer and part time zoning officer, to ensure availability and capacity to capture all components of the meeting. The purpose of the broadcast is to allow those who are unable to attend to

be educated on the process. Tetra Tech to work with town clerk in efforts to advertise that the meeting will be broadcast on public access TV.

2. In preparing for the first Public Engagement Meeting, one priority is to create, print, and display large maps depicting the damaged areas within the Town. The Committee proposed this visual to show attendees that some areas have been identified already. These large maps will be accompanied with markers, Post-It notes, and large note pads for people to write their own areas of concern and/or elaborate on where damages have been identified.
3. A large version of the vision statement will be printed out and posted for attendees to see and comment on. Based on the revised version of the vision statement approved by committee members, the poster will read as follows:

*For the preservation of our future, the Town of Wallkill stands united to build a more resilient community of tomorrow. The Town of Wallkill aspires to strengthen our infrastructure, not only to manage future storms, but also to ensure the future growth, development, and sustainability of our community. Together with our neighbors of all ages and abilities, both within the Town of Wallkill and in the surrounding areas, we can establish a safer, more economically viable community and protect the spirit of the town for generations to come.*

4. Committee members noted that residents are unaware of the Town’s boundaries and where they live within the actual Town due to mailing addresses predominately being for Middletown, NY and not Wallkill, NY. With the assistance of the Wallkill personnel, Tetra Tech will prepare a brief overview of the physical boundaries of the Town of Wallkill, including which streets, activity centers, and residential neighborhoods are physically within the Town of Wallkill. This overview will be included in the PowerPoint presentation for the Public Engagement Meeting.
2. The Committee would like to see a PowerPoint presentation of damage photos from the Town before, during, and after storms to show the impact and seriousness of their current vulnerability to big storms. Tetra Tech will work to gather a sufficient number of photographs to create this graphic, which may be complete in advance of the second Public Engagement Meeting.
3. Tetra Tech and the Committee will highlight the importance of the community members filling out the NYRCR surveys, whether in person or online. This survey asks respondents to discuss their experiences during Hurricane Irene and Tropical Storm Lee. Respondents will also have an opportunity to voice their opinion on what should be done for Wallkill to recover from the aftermath of Hurricane Irene and Tropical Storm Lee and avoid future similar damage. Tetra Tech will prepare hard copy surveys for distribution at the public engagement meeting, and will also prepare a laptop station available for those attending the meeting to complete the survey immediately. The survey computer station will be linked directly to the online Survey Monkey version of the survey, and will be manned by Tetra Tech personnel to provide assistance to users.

Decision/Motions/Votes: N/A

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Action Items: N/A

Person Responsible

Due Date

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Summary of Discussion:

1. Committee members were provided hard copies of all outreach being conducted. Ten copies of public outreach surveys were provided to each Committee member to distribute to neighbors and other residents and stakeholders.
2. The Committee’s first public meeting will be held on Thursday July 24, 2014 from 5-7PM in the Town of Wallkill Meeting Room. A media release was put out Tuesday, July 15, 2014 announcing the first public engagement meeting for Wallkill. On Sunday, July 20, 2014, the first print announcement regarding the first Wallkill public engagement meeting will be printed in the Times Herald-Record. These announcements will also be available on the Mid-Hudson News and Times Herald-Record websites. All announcements state the date, time, and location of the meeting. This will be a common theme in outreach throughout the Town’s involvement in the Program.
3. Due to the proximity of Wallkill and Middletown, and the short planning window for advertising the first public event, the initial print and digital outreach is being done jointly for the two communities.
4. In addition to the digital and print outreach, the public survey discussed above will be made available to the community using the survey website Survey Monkey.
5. Attendees of public meeting will be asked to sign in, and to indicate on the sign-in sheet whether they are interested in being contacted about future meetings. Contact information of attendees who indicate they wish to receive information will be used in the Constant Contact outreach effort to be conducted within the coming weeks. Constant Contact is an online source to be able to reach people instantly with our digital campaigns. Only those individuals who wish to be contacted will be emailed. Beyond the general public receiving these emails, the Tetra Tech consultants, sub-consultants, NYSDOS, and NYS Storm Recovery personnel will also receive the outreach. Prior to each public meeting, with the exception of the initial meeting, the communications specialist will send out an email “blast” with the information about the meeting. These “blasts” are identical to the print messages being displayed in local newspapers, online, and on fliers throughout the community.

Decision/Motions/Votes: N/A

Action Items:

Person Responsible

Due Date

Summary of Discussion:

1. A list of over 700 assets identified by Tetra Tech GIS personnel was distributed to each Committee member to review. The first major task of the committee will be to review the inventory. Tetra Tech explained that Critical Assets are those areas or things that the community wants to protect from flooding. Examples of critical assets can fall into the broad categories of Economic, Health and Social Services, Housing, Infrastructure, natural and cultural systems and socially vulnerable populations. Critical assets can include schools, police and fire stations, grocery stores, medical facilities, evacuation

shelters as a few of the examples. Critical assets will be assessed and used to determine the risk associated with each asset during flood events. The list of Critical Assets is produced as a draft by Tetra Tech, and then refined by the committee.

2. The Committee performed a brief preliminary review of the asset inventory, and made the following decisions:
  - All businesses geographically located within one “cluster”, which may be a physical mall building, or simply a plaza sharing an ingress/egress access way, should be listed as one asset.
  - A similar paradigm should also be applied to transportation assets, where appropriate, and other assets that could be grouped together in a fashion that is comprehensible to both the Committee and community.
  - Gas stations should remain listed as individual assets.

Decision/Motions/Votes: N/A .....

Action Items: N/A	Person Responsible	Due Date
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Agenda Item: Meeting Conclusion	Presenter:	Emily Slotnick
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