



Meeting Minutes

Planning Committee Meeting

July 22, 2014 4:00 p.m. To 6 p.m.
Center Church Meeting Room, Windham, NY

Attendance: (Members, Planner, Firm Representatives, Invited Guests)

Town of Windham Steering Committee:

Graham Merk (co-chair)
John Quinn (co-chair)
Maureen Anshansin
David Burns
Anne Jakubowski
Nick Bove
Chip Seamans

New York Governorn’s Office of Storm Recovery

Sarah Crowell
Lori Salamack

Green County Soil and Water Conservation

Michelle Yost
Jeff Flack

Public

Bridget Pelham

Town of Windham

Stacy Post
Chuck McRoberts

Tetra Tech, Inc.:

Greg Brunelle
Mason McClellan
Susan Roth

Agenda Item: Introduction

Presenters: Tetra Tech

Summary of Discussion:

1. Tetra Tech welcomed everyone to the Committee Meeting. The discussion for today would focus on the Critical Assets List, Draft Vision Statement, Critical List of Issues, and the First Public Engagement Meeting for Windham’s New York Risings Communities Reconstruction (NYRCR) Plan.

Decision/Motions/Votes: N.A.

Action Items: N/A

Person Responsible:

Due Date:

Agenda Item: Meeting Dates

Presenter: Tetra Tech

Summary of Discussion:

1. The next committee meeting date is set for August 13 at 8:30 A.M. at the Town of Windham Town Hall, 371 State Route 296, Hensonville, NY.
2. Public Engagement Meeting #2 was set for Tuesday, September 9th, at 7:00 P.M.

Decision/Motions/Votes: N/A

The Town will increase prosperity, vitality and long term growth by addressing critical issues, building strategic alliances and focusing on improving quality of life while sustaining Windham’s unique rural and historic character.

Furthermore, we recognize our community’s strength of human spirit and ongoing “neighbor helping neighbor” capacity and we are dedicated to protecting the health and welfare of each of our residents.”

Action Items: N.A. Person Responsible: Due Date:

Agenda Item: Critical Issues Presenter: Tetra Tech

Summary of Discussion:

1. Tetra Tech lead a discussion of identified critical issues based on the comments from the committee and public at meetings and through email. The list of critical issues is subject to refinement.
2. Critical Issues that were identified at this date fell under the following general topic headings:
 - Repetitive Flooding and its impacts on safety, property, infrastructure and costs associated with flooding.
 - Limited Services and Amenities
 - Underutilization of some recreation assets
 - Insufficient communication capability
 - Economic: Housing affordability, workforce challenges
 - Development challenges in the community.
 - The need to increase medical service and emergency service capacity.

Decision/Motions/Votes: N/A

Action Items: N.A. Person Responsible: Due Date: ASAP

Agenda Item: Public Engagement Meeting #1 Presenter: Tetra Tech

Summary of Discussion:

1. The committee discussed the format of the Public Engagement Meeting. It is an open house style, designed to engage the public early in the meeting, and occurs after the committee meeting at 7:00 P.M.
2. A short presentation will be given by Tetra Tech, and the NYRCR steering committee will be introduced to the public.

3. After the presentation of the Vision Statement and an over view of the NYRCR program and planning process, the audience will be invited to comment, ask questions and relate their experiences.

Action Items: N/A.

Person Responsible: Due Date:

End of Meeting Notes.