

(Please provide on letterhead of the Authority Having Jurisdiction)

Note to Building Dept Officials: to obtain this document as an editable file,
please email certcompletion@recreatenys.org

Authority Having Jurisdiction Completion Certification

December 5, 2014

Homeowner Name:

Applicant ID #:

Property Address:

Building Permit Number:

Authority Having Jurisdiction (AHJ) Name:

AHJ Representative Phone Number and E-mail address:

Date:

I. Project & Permit Designation

A permit was issued for the above referenced project for the following work (please check all that apply):

- Elevation and related work (disconnect/reconnect utilities, new stairs, cosmetic repairs, etc.)
- Minor Repair (less than substantial damage but required a building permit)
- Substantial Repair or Improvement (substantial damage/improvement determination from storm damage)
- Reconstruction (previous dwelling was demolished and new dwelling has been constructed).

A permit was NOT issued for the above referenced project because:

- No Permit is required for the Scope of Work in the NY Rising Housing Recovery Program Estimates—Allowable Activities and Estimated Cost of Repair (AA/ECR)—and the scope of work is exempt from the requirement for a building permit in accordance with the Municipality's local law for administration and enforcement of the State Uniform Fire Prevention and Building Code (Uniform Code).

II. Completion Certification

I, _____, as a representative of the AHJ certifies the scope of work in the above referenced building permit, if required, has been substantially completed and properly administered in accordance with the Municipality's local law for administration and enforcement of the Uniform Code as well as other local laws and ordinances enforced by the AHJ listed above, including but not limited to the following requirements:

1. All proposed reconstruction and repair of substantially damaged structures in the floodplain must adhere to the latest (most recent) elevation requirements in accordance with 6 NYCRR Part 502 and the Residential Code of New York State (19 NYCRR Part 1220).
2. In the case of "Coastal High Hazard" areas ("V" or "VE" Zones on the FEMA-issued Maps), the project is required to adhere to construction standards, methods and techniques requiring a registered professional engineer to either develop, review or approve, per the associated location, site specific elevation plans that demonstrate that the design meets the current standards for V zones in FEMA regulation 44 CFR Part 60.3 (e) as required by HUD Regulation 24 CFR Part 55.1 (c)(3).

The AHJ has completed the final review of the work described in the AA/ECR and confirms that the work subject to the Residential Code of New York State has been properly administered in accordance with the Municipality's local law for administration and enforcement of the Uniform Code. Comments listed below are outside the AA/ECR scope of work, but have been identified by the AHJ as requiring resolution in order to issue a Certificate of Occupancy or Certificate of Compliance in accordance with the Municipality's local law for administration and enforcement of the Uniform Code.

AHJ Comments:

AHJ SIGNATURE: _____

Name & Title