GOVERNOR'S OFFICE OF STORM RECOVERY

Andrew M. Cuomo
Governor

Seth Diamond
Director

James Rubin
Director

December 17, 2013

Desk
1-7-14

Nanette H. Bourne
Sr. Vice President
AKRF, Inc.
34 South Broadway, Suite 401
White Plains, New York 10601

Received
JAN 07 2013
NYSDOS
Coastal Resources

Dear Mr. Bourne:

As you are aware your firm has entered into a contract with the NY Rising Community Reconstruction (NYRCR) program of the Housing Trust Fund Corporation for the provision of planning, technical and professional services to NYRCR Planning Committees. Exhibit A to the contract provides various due dates for the production of certain deliverables. The purpose of this letter is to inform you that the NYRCR program has extended and clarified the following due date: Exhibit A (XI)(g)(iii) requires that prior to February 16, 2014, two public engagement meetings will be held, the first to review the assessment of risk to assets and to identify possible solutions, and the second to receive additional input on implementation strategies and projects.

The due date for the third public engagement meeting, referred to in Exhibit A (XI)(g)(iii)(1), is hereby extended to February 28, 2014. The primary purpose of this meeting will be to solicit community feedback on the committee's proposed projects, including CDBG-DR Priority Projects due to NYRCR program staff by January 31, 2014. Firms should also incorporate into their presentations and meeting content other components of the plan not previously reviewed by the public. These items may include: the assessment of risk to existing assets and the relationship of those risks to proposed projects; descriptions of project estimated costs, potential benefits, and risk reductions; and proposed actions, programs and initiatives to increase community resilience in the long term. Firms and committees should make detailed notes of community response to and levels of support for projects, and prepare to incorporate this information in the Final Community Reconstruction Plan. The fourth public engagement meeting, referred to in Exhibit A (XI)(c)(iv) and (XI)(g)(iii)(2), must be held no later than May 12, 2014. At this event firms and committees should review short- and long-term implementation goals and initial plans, and present the benefits of the plan and the projects included therein.

Please take note that this letter will supersede other suggested dates for these public engagement events, such as those in the firm work plans or Smartsheet task list. If you agree with the preceding deadline extensions and clarifications, please sign two copies of this letter agreement and return one copy to [redacted] Governor's Office of Storm Recovery, 99 Washington Avenue[redacted], Albany, New York 12231. If you have any questions about the contents of this letter, please contact [redacted]@stormrecovery.ny.gov or call (518) 4[redacted]

Sincerely,

[redacted]

James S. Rubin
Director
NY Rising Community Reconstruction Program
Governor's Office of Storm Recovery
Housing Trust Fund Corporation

Accepted and agreed to this 2nd day of January, 2014

[redacted]
PRINT NAME

[redacted]
SIGNATURE