



GOVERNOR'S OFFICE OF STORM RECOVERY

Andrew M. Cuomo
Governor

Seth Diamond
Director

James Rubin
Director



August 14, 2014

Responses to questions in reference to the Governor's Office of Storm Recovery Disaster Recovery Construction Management Support Services (CM) dated July 1, 2014 – Q&A Part II.

1. Please clarify the list of resumes that are required to be submitted.
 - a. Under the section titled Staffing Plan and Resume, resumes must be submitted for key personnel only. Additional resumes may be included for informational purposes.
2. If the list of resumes requires those listed at the top of page 34, please confirm that the term "staff to be assigned," would exclude any non-full time staff, project management office (PMO) support staff, or other types of support staff, and includes only those staff that have key technical or management roles.
 - a. Resumes for non-full time, PMO or support staff are not required to be submitted. The Experience and Capacity section should not duplicate information already included in the Staffing Plan and Resumes section.
3. Pricing Sheet, RFP Exhibit D, Page 44: There are two asterisks next to "other" in on the pricing sheet, but there is no note as to what the asterisks mean. Please clarify what "other" means. (e.g. does "other" mean that we can add as many columns for labor classifications/titles as necessary to adequately perform the work, or is Other referring to some other type of pricing)?
 - a. There should be only one asterisk next to "Other" in Exhibit D. "Other" is referring to adding additional staff labor categories.
4. Can you provide some clarification on the scope of work for Task 3, Environmental Assessments Scope of Services? Does the scope of work only include environmental matters during construction such as verifying compliance with environmental conditions and conforming with mitigation requirements for LBP, asbestos, mold, and radon? Or, does the scope of environmental services also include performing Tier II,



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- CEST, and EA reviews and submittal of ERRs?
- a. The scope of work includes environmental matters prior to and during construction, and will include performing Tier II, EA reviews and ERRs.
5. Task 2: How many Damage Assessments have been completed to date?
- a. Approximately 16,000.
6. What is the anticipated number of remaining Damage assessments needed?
- a. Approximately 1000 single family homes.
 - b. Approximately 200 multifamily units including condo and co-ops.
7. Task 3: How many Environmental Assessments have been completed to date?
- a. Approximately 16,000 lead and asbestos assessments and or clearances for single family homes.
8. What is the anticipated number of remaining Environmental reports needed?
- a. Approximately 10,000 assessments and clearances for single family homes.
 - b. Approximately 5,000 assessments and clearances for the multifamily, Buy out and other programs.
 - c. A large but difficult to anticipate number of environmental activities in support of the CR and Infrastructure programs.
9. Task 4: How many interim, final, and scope verification inspections have been completed to date and what is the anticipated number of remaining interim, final and scope verification inspections needed?
- a. Approximately 200.
10. What is the anticipated number of remaining interim, final, and scope verification inspections needed?
- a. Approximately 16,000 single family homes.
 - b. Approximately 3,000 for other housing programs.



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- c. A large but difficult to estimate number of inspection activities in support of the CR and the Infrastructure programs.
11. Task 5: How many Demolition Assessments have been completed to date?
 - a. Approximately 200.
12. What is the anticipated number of remaining Demo assessments needed?
 - a. Approximately 200.
13. Will the contractors be required to issue Lead Based Paint hazard letters to homeowners for occupied homes having an identified Lead Hazard?
 - a. Yes, the contractors will be required to issue the letters.
14. Are there Tier I environmental assessments completed for all counties/jurisdictional areas that provide categorical exclusions' so as to minimize the work associated with the site specific Tier II assessment?
 - a. No; Tier I processes have been completed for nearly all current housing programs, however, Tier I activities may be necessary for new housing programs, CR and Infrastructure programs.
15. Will GOSR use the Environmental Assessment completed for a multifamily housing development property for each living unit on the property or will each individual apartment/condo/living unit require its own unit specific Tier II?
 - a. Each property will need a Tier II assessment.
16. Will the state utilize one project management software for scheduling and reporting that each contractor will use? If so, please specify software.
 - a. There is no standard PM or scheduling software currently being used.
17. If we are an MBE firm and proposing as a Prime or as a JV Partner, does our participation count towards the MBE requirement on the project?



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- a. Such determination cannot be made until your MWBE plan is evaluated in accordance with New York State standards.
18. Item a under 1.6.2 states that the awardee will “Manage the preparation of the environmental site assessments...” For pricing purposes, please confirm that this contract awardee will only be managing and coordinating this process, and not providing the actual environmental site assessments.
- a. The contract awardee will be responsible for providing and managing the environmental site assessment. As stated in the proposal, “**Provide** and manage the inspection, testing, collection, analysis and of hazardous materials including, but not limited to, asbestos, radon, lead-based paint and lead contaminated soils develop abatement and management plans”
19. Item I under 1.6.2 states that the awardee will “Provide and manage the inspection, testing, collection, analysis and of hazardous materials including, but not limited to, asbestos, radon, lead-based paint and lead contaminated soils. Please clarify if all of these services (inspection, testing, collection and analysis) are to be provided (through this contract), or if it is some combination of providing through this contract and managing services to be provided via other contracts.
- a. It is most likely that it will be a combination of the services provided through the contract and provided via other contracts.
20. If the awardees for this contract are to provide inspection, testing, collection and analysis services for hazardous materials, please confirm that this is limited to bulk sample collection and testing for purpose of characterizing suspect materials, and that it excludes traditional Industrial Hygienist services conducted during abatement operations for air monitoring, clearance tests, etc.
- a. It may be needed for certain CR and/or Infrastructure projects.
21. Can a single team propose different multipliers for different positions and tasks?
- a. Yes.



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22. If yes to #21, how will this be evaluated relative to the 100-point criteria as defined in Exhibit.
- The multipliers will be combined.
23. Can a single team issue a separate proposal for each task?
- Yes, but it is not likely to be necessary.
24. If a proposal includes the optional Exhibit D such that costs for tasks now covered by both Exhibits D and E are provided in the proposal, which governs at the time of Task Order pricing and negotiation? Would both be considered during negotiation for purposes of jointly managing risk and providing more reliable pricing for GOSR?
- Yes. The reason for the change is to decrease the workload for respondents and to manage risk. That said, those proposals that have unit prices will be immediately deployable for unit priced tasks. Those proposals that have only billing rates may require further negotiations to establish pricing for unit prices.
25. Can you clarify the breadth of the “risk assessment” that is to be provided within item j of section 1.6.2? Is this some combination of flood risk, hazmat/contamination risk, general project risk, public health risk, or some other risk areas that are to be specifically considered here?
- For the purposes of this RFP response, this is limited to detected hazardous materials.
26. Reference 1.6.2, item k. Notifications related to abatement activities are typically required of the abatement contractor by law. What additional notifications are anticipated in this program?
- Please include this in your work plan.
27. In preparing the cost proposals (Exhibits D & E) it is possible to propose a limited staff based upon the Key Personnel listed in the RFP or to provide a much more comprehensive staff including titles which may or may be required full time depending on the actual quantity and makeup of the properties received. The cost proposal for a comprehensive staffing level will clearly have a higher bottom line cost



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than one for a limited staff. Will a comprehensive cost proposal be scored lower than a limited staff based on a higher “bottom line” cost or will GOSR normalize the cost proposals to take into account the differences in the levels of staffing?

- a. The purpose of the cost proposal is to benchmark cost and to evaluate cost reasonableness of the proposal. GOSR will normalize the cost proposals and evaluate them comparatively.
28. The RFP asks for a project organizational chart in the “Staffing Plan & Resumes” Section (RFP 5.3.2) Pg. 32 and in the “Experience & Capacity” Section (RFP 5.3.3) Pg 34. Is there a difference between these requested organizational charts?
- a. Please see answer to number 2.

29. Section 5.3.11 General Federal Grant Requirements of the RFP, the last sentence states “Any Funds disallowed by any federal government entity shall be disallowed from fee or compensation to contractor”.

Will GOSR delete this statement associated with this RFP as the services requested in this RFP do not include scope to manage and control risk-based financial management systems or policies and procedures that govern internal controls, grants eligibility, proper procurement, proper allocation of Federal Funds to the State's General Ledger, or other work necessary to assure compliance with OMB A-87 and regulatory administration requirements?

- a. No. As a recipient of federal funds, GOSR is obligated to comply with certain federal terms and conditions for federal grants, and is further obligated to ensure compliance by GOSR’s vendors and contractors. GOSR will work closely with the awardee to ensure that all conditions and obligations are being met. GOSR fully expects and requires that the awardee will maintain compliance throughout the term of the contract.