

**(Please provide on letterhead of the Authority Having Jurisdiction)**

**Note to Building Dept Officials: to obtain this document as an editable file,  
please email certcompletion@nysandyhelp.org**

<b>Authority Having Jurisdiction Completion Certification</b>	
<b>August 8, 2014</b>	
<b>Homeowner Name:</b>	<b>Applicant ID #:</b>
<b>Property Address:</b>	<b>Building Permit Number:</b>
<b>Authority Having Jurisdiction (AHJ) Name:</b>	
<b>AHJ Representative Phone Number and E-mail address:</b>	
<b>Date:</b>	

**I. Project & Permit Designation**

A permit was issued for the above referenced project for the following work (please check all that apply):

- Elevation and related work (disconnect/reconnect utilities, new stairs, cosmetic repairs, etc.)*
- Minor Repair (less than substantial damage but required a building permit)*
- Substantial Repair or Improvement (substantial damage/improvement determination from storm damage)*
- Reconstruction (previous dwelling was demolished and new dwelling has been constructed).*

A permit was NOT issued for the above referenced project because:

- No Permit is required for the Scope of Work in the NY Rising Housing Recovery Program Estimates Allowable Activities and Estimated Cost of Repair (AA/ECR)*

**II. Completion Certification**

I, \_\_\_\_\_ as a representative of the AHJ certifies the referenced project and the associated NY Rising Housing Recovery Program scopes of work (AA/ECR as provided by the applicant) have been satisfactorily completed in accordance with the NY State and local Municipality building codes and ordinances enforced by the AHJ listed above, including but not limited to the following requirements:

1. All proposed reconstruction and repair of substantially damaged structures in the floodplain must adhere to the latest (most recent) elevation requirements in accordance with 6 NYCRR Part 502 or the New York State Residential Building Code.
2. In the case of "Coastal High Hazard" areas ("V" or "VE" Zones on the FEMA-issued Maps), the project is required to adhere to construction standards, methods and techniques requiring a registered professional engineer to either develop, review or approve, per the associated location, site specific elevation plans that demonstrate that the design meets the current standards for V zones in FEMA regulation 44 CFR Part 60.3 (e) as required by HUD Regulation 24 CFR Part 55.1 (c)(3).

The AHJ has completed the final inspection of the work described in the AA/ECR and confirms that all codes of the NY State Residential Code 2010 (NYSRC 2010) have been satisfied. Listed below are items which are pertinent to the AHJ only in order to issue a Certificate of Occupancy or Certificate of Completion and are in no way related to the overall satisfaction of requirements necessary by the NYSRC 2010.

**AHJ Comments:**

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**AHJ SIGNATURE:**

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**Name & Title**