

**The Governor's Office of Storm Recovery
Job Posting**

Position Title: Implementation Coordinator, Nassau County

About Us

Governor Andrew M. Cuomo's Office of Storm Recovery (GOSR) coordinates and implements State programs for Superstorm Sandy, Hurricane Irene, and Tropical Storm Lee housing and small business recovery, as well as community planning and infrastructure redevelopment.

Governor Cuomo created the Office of Storm Recovery in June 2013 to centralize recovery and rebuilding efforts in storm-affected municipalities throughout New York State. In close collaboration with local and community leaders in these areas, the Office, under the NY Rising umbrella, is working to respond to communities' most urgent rebuilding needs, while also identifying long-term and innovative solutions to strengthen the State's infrastructure and critical systems for the future. NY Rising programs include: 1) the NY Rising Housing Recovery program, which provides homeowners with assistance for home repairs/rehabilitation, mitigation and elevation, and buyouts; 2) the NY Rising Small Business program, which includes small business grants of \$50,000 or more and low-interest loans for businesses recovering from the storms; and 3) the NY Rising Community Reconstruction (NYRCR) Program, which is a bottom-up planning effort to empower impacted communities to develop locally-oriented strategies to rebuild and better prepare for future extreme weather.

In Phase I of the NYRCR program, more than 102 communities across the state have been represented on 45 Planning Committees comprised of community leaders, experts, and officials who incorporate their community's unique needs into their reconstruction and resiliency strategies. Phase I of this eight month planning process will culminate in the submission of Final Reconstruction Plans to the State at the end of March 2014. Eligible projects identified in in both phases will be implemented with federal disaster recovery funds and other sources.

Position Summary

The Implementation Coordinator will play a critical role in developing and implementing the community-driven projects and programs emerging from Phase I of the NYRCR program, particularly from the 13 planning committees in Nassau County. She or he will also provide both quantitative and qualitative analytic support, as needed. The Implementation Coordinator will work closely with GOSR and Department of State senior staff, planning and implementation consultants, and local and state officials. The Implementation Coordinator reports directly to the Long Island Policy Director.

Responsibilities include, but are not limited to the following:

- Liaise with and build coalitions among key stakeholders, including planning committee members, the general public, municipalities, and elected officials
- Manage planning and implementation consultants
- Provide updates to senior program staff regarding stakeholder concerns
- Support project and program development, as well as creative implementation strategies

Qualifications

- Bachelor's degree and three years of professional work experience in community development, government, public policy, urban planning, or other relevant field
- Demonstrated experience building relationships with key stakeholder groups, preferably in Nassau County
- Deep understanding of local and State regulatory jurisdictions and political landscape
- Prior project management experience, particularly involving construction, engineering, and/or land use, is strongly preferred
- Exceptional written and oral communication skills, including public speaking
- Strong interpersonal skills and the desire to work both collaboratively and independently
- Ability to think creatively and manage multiple projects in fast-paced, deadline-driven environment
- Strong computer skills: Internet-research experience and knowledge of Word, Excel, and PowerPoint
- Valid driver's license and ability to travel in Long Island, as well as occasionally statewide

If interested:

All candidates must submit a resume, 3 references, and letter of interest to StormRecoveryJobs@stormrecovery.ny.gov. Please include the name of the position that you are applying for in the subject line. We cannot interpret omissions or vagueness in your favor. You are responsible for an accurate and clear description of your training, work experience, and how you meet the qualifications of the position you are applying for. Please set forth all relevant employment history, including the name of each employer, dates of employment and titles held. Be sure to describe the nature of the work that you personally performed for each position held. If you had supervisory responsibilities, state how many people you supervised and the nature of such supervision.

The Governor's Office of Storm Recovery is an Equal Employment Opportunity employer committed to excellence and diversity. All qualified candidates are encouraged to apply.