



GOVERNOR'S OFFICE OF STORM RECOVERY NY RISING COMMUNITY RECONSTRUCTION PROGRAM

NOTICE OF FUNDING AVAILABILITY (NOFA) TIER 1—REQUEST FOR STATEMENTS OF QUALIFICATIONS

RESIDENTIAL TECHNICAL ASSISTANCE PILOT PROGRAM (RTAPP) PROGRAM IMPLEMENTATION AND ADMINISTRATION SERVICES

The Governor's Office of Storm Recovery (GOSR) announces this Notice of Funding Availability (NOFA) through the NY Rising Community Reconstruction (NYRCR) Program to provide program management and administration services required in the implementation of the Residential Technical Assistance Pilot Program (the Program) to be conducted within the NYRCR Communities of Bensonhurst and Gravesend; Southeast Brooklyn Waterfront (Bergen Beach, Georgetown, Gravesend, Marine Park, Mill Basin, and Mill Island); Canarsie; Howard Beach; Lower Manhattan; Red Hook; and Rockaway East. These communities recommended the Program in their respective NYRCR Plans.

The program is being funded up to \$7.5 million through the State of New York's Community Development Block Grant-Disaster Recovery (CDBG-DR) Program. It is expected that the administrator of the Program will leverage other funds and/or resources to implement the Residential Technical Assistance Pilot Program.

The overall purpose of the Residential Technical Assistance Pilot Program is to provide multiple New York City communities, impacted by Superstorm Sandy, with technical assistance on residential property resiliency. The envisioned technical assistance includes: resiliency audits of properties for qualified homeowners; retrofitting advice for residential property owners; financial counseling; and the creation of an online tool for the general public which will feature resiliency retrofit best practices.

The respondent selected through this NOFA process will be expected to provide program implementation and CDBG-DR administrative services required in fulfilling the objectives of the Program.

Statements submitted in response to this NOFA must be filed electronically in Portable Document Format (.pdf) file format, compatible with Adobe Reader XI, version 11.0.4. Unless otherwise noted, respondents must complete and submit all forms, information, and other documentation listed herein as part of their electronic proposal submissions. Only complete statements will be evaluated. In all instances, GOSR's determination regarding the completeness of any statement shall be final. See accompanying "Tier 1 -- Request for Statements of Qualifications" for further clarification.

Statements must be delivered by e-mail no later than: **Friday, July 31, 2015 at 6:00 p.m. (Eastern)**. Any statement delivered after 6:00 p.m. (Eastern) will not be considered. Delivery delays shall not excuse late submissions.

The respondent is responsible in ensuring that e-mails and attachments are delivered on time in a legible format. Complete statements, including all multiple parts, must be received by the deadline in order for a statement to be considered submitted on time. Those submitting a statement assume all risks associated with delivery. The determination of whether any statement was received on time is at the sole discretion of GOSR.

On **Thursday, July 16, 2015 (time to be announced)** GOSR will conduct a conference for potential respondents to discuss this NOFA, accept questions, and provide preliminary responses. Any changes to the date and time of the conference will be posted on the Governor’s Office of Storm Recovery Procurement Opportunities webpage: <http://stormrecovery.ny.gov/procurement-opportunities>

GOSR strongly encourages interested respondents to check the Procurement Opportunities webpage (<http://stormrecovery.ny.gov/procurement-opportunities>) frequently for updates and additional information pertaining to this NOFA.

Respondents may also submit questions outside of the conference by e-mail to NYRisingNOFA@stormrecovery.ny.gov. Any correspondence or questions sent to any other e-mail address regarding this NOFA will not be answered. All questions must reference this specific NOFA in the subject line of the e-mail. For Example, the subject line for questions related to this NOFA should read *RE: NOFA Question – Residential Technical Assistance Pilot Program*. All substantive questions and answers, including those arising from the respondents’ conference, will be posted on the GOSR “Procurement Opportunities” webpage listed above as soon as practical following the deadline for question submission.

The following are anticipated target dates for each event or deadline related to this NOFA. Please note that the NOFA timeline includes target dates which may change:

RESIDENTIAL TECHNICAL ASSISTANCE PILOT PROGRAM	
TARGET DATE	EVENT
June 29, 2015	Release of NOFA
July 16, 2015	Anticipated Respondents’ Conference (time TBA)
July 20, 2015	Last Day to Submit Questions – 6:00 p.m. (Eastern)
July 23, 2015	Issuance of Answers to Questions
July 31, 2015	SOQ Submission Deadline – 6:00 p.m. (Eastern)
August, 2015*	Tier 1 Finalist Interviews (if applicable)
August, 2015*	Target Date for Tier 2 Selection

*Specific dates to be determined

It is the responsibility of respondents to periodically review the GOSR website for regular updates to the NOFA timeline and other important information, which may alter the terms or requirements of these NOFAs.

Statements of Qualifications shall be submitted by e-mail to:

Governor's Office of Storm Recovery
NYRisingNOFA@stormrecovery.ny.gov

E-mail Subject Title:

Residential Technical Assistance Pilot Program —Submission of Statement of Qualifications

The State of New York is an equal opportunity employer.

Individuals requiring reasonable accommodation to respond to this NOFA are requested to contact Alex Zablocki, Governor's Office of Storm Recovery at azablocki@stormrecovery.ny.gov.